



# APPLICATION FOR PLUMBER REIMBURSEMENT OF COST FOR LEAD WATER SERVICE LINE REPLACEMENT

**RETURN APPLICATION**

Mail: Menasha Utilities, PO Box 340, Menasha, WI 54952  
Office: 321 Milwaukee Street, Menasha  
Fax: (920) 967-3440  
Email: mkrause@menashautilities.com

Eligible applicants will receive reimbursement for 2/3 of the actual cost up to a maximum of \$2,000 for replacement of their lead water service line by a plumber from the approved plumbers list. The property owner can choose to pay the remaining balance or utilize the Utility revolving loan program with a maximum set at the main contractor price. The loan will be included on the monthly Utility bill for the property for the next 5 years at 0% interest, unless the property is sold then the balance will be included with the sale. Any delinquent payments will be assessed a 1% per month fee if not paid within 20 days and may be subject to disconnection unless satisfactory arrangement for payment is made.

The property owner and plumber can contract directly for the replacement, but the Utility will make direct payment to the property owner's plumber based on the reimbursement amounts listed above.

*This application form will not be accepted unless it is filled out completely, signed, dated, and returned.*

1. Print your full name: \_\_\_\_\_  
Last First M.I.

2. Print address where lead service line was replaced:  
\_\_\_\_\_

3. Print name and address of property owner below, if different from Line 1 and 2 (If property is owned by a business would need to list the business name):  
\_\_\_\_\_  
\_\_\_\_\_

4. Date lead water service line was replaced: \_\_\_\_\_

5. Cost based on the Invoice from plumber to replace the lead service line: \$ \_\_\_\_\_

**\* Copy of the invoice from approved contractor/plumber must accompany this application**

6. Total reimbursement amount requested: \$ \_\_\_\_\_ Total loan amount requested: \$ \_\_\_\_\_

7. Davis-Bacon Act Payroll Certification **applies only if ALL** these conditions exist:
- a. The project cost on line 5 is greater than \$2,000 and
  - b. The owner of the residential property on line 3 is a business not an individual and
  - c. The plumber's business has employees and is not a sole proprietorship or partnership where all those who perform the work are also owners.

If all the conditions above exist Davis-Bacon requires contractors to submit a certified weekly payroll for all laborers and mechanics who worked on the job site. **This certified payroll is submitted to the municipality along with this form** and is kept on file in case of a wage dispute. The plumber is required to pay prevailing wage rates and fringe benefits for corresponding classes of laborer employed on similar projects in the area.

Indicate Weekly Payroll Dates Covered by this Certification: From: \_\_\_\_\_ To: \_\_\_\_\_

**\*\*\*SIGNATURES ON REVERSE SIDE ARE REQUIRED IN ORDER TO BE ELIGIBLE FOR REIMBURSEMENT\*\*\***

The property owner understands and agrees that they are solely responsible for the selection of the plumber and have contracted with the Plumber for the replacement of the property owner's lead water service line independently from Menasha Utilities. Accordingly, in consideration for the amount paid by the Utility as described above, the property owner agrees to release Menasha Utilities, and its employees and officials, from any loss, damage or unexpected costs or expenses arising from the property owners' lead water service line.

I hereby certify that the information provided on and with this application is true and accurate to the best of my knowledge. I further certify to the Use of American Iron and Steel, as mandated in the U.S. Environmental Protection Agency's State Revolving Fund programs, to following all applicable state regulations, including ch.145, Wis. Stats., SPS 382 and 384, Wis. Admin. Code, Davis Bacon, environmental and endangered species construction provisions, and applicable local ordinances and regulations, and that all lead service line replacements resulted in the complete removal of the lead service line and associated materials from the property's curb stop to the water meter within the structure. I also certify that a good faith effort was made to solicit subcontractors (if used) meeting the DBE requirements.

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Signature of Property Owner Daytime Phone Date

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Signature of Contractor/Plumber completing the work Daytime Phone Date

(Section to be completed by Menasha Utilities)

Water Department Confirmed Complete Lead Removal	Lead or Galvanized	Date
Approval by Utility for Payment		Date
Utility Grant portion 1/3 cost up to \$1,000	_____	
City Grant portion 1/3 cost up to \$1,000	_____	
Requested Loan Amount subject to max	_____ Added to Acct # _____	Date: _____
Customer Paid Amount	_____	
Total Cost of Lead Service Replacement	_____	
Reimbursement Check due to Contractor:	_____	Amount: _____