

## REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

January 26, 2022

Commission President Allwardt called the Regular Meeting of the Water and Light Commission to order at 8:03 a.m., with Commissioners Roy Kordus, Don Merkes, Antoine Tines, and Gary Turchan present on roll call. Also present were Melanie Krause, General Manager; Adam Smith, Water Utility Manager; Kristin Hubertus, Finance Manager; Steve Grenell, Engineering Manager; Paula Maurer, Customer Service Manager; Kurt Melchert, Electric Manager; Ethan Vanderpoel, Engineering Technician; and Dawn Lucier, Administrative and Accounting Assistant.

Item II. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item III. Motion made by Comm. Allwardt, seconded by Comm. Turchan, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of December 15, 2021.
- B. Minutes of the Closed Meetings of August 25, September 22, and November 17, 2021.
- C. Approve and warrant the following payments dated December 16, 2021 – January 26, 2022, in the amount of \$5,115,194.32.
- D. Correspondence as listed:
  - Copy of letter from Habitat for Humanity RE: Donation received 12/17/2021.
  - Copy of letter from Habitat for Humanity RE: Donation received 12/27/2021.
  - Copy of card from Cornerstone Church RE: Donation.
  - Copy of card from the Brigade Christmas Giving program RE: Donation.
  - Copy of letter dated December 30, 2021, from St. Joseph Food Program RE: Donation.
  - Copy of letter dated December 31, 2021, from St. Joseph Food Program RE: Food drive donation.
  - Copy of letter dated December 28, 2021, from Double Portion Soup Kitchen and Pantry RE: Donation.
  - Copy of email correspondences dated January 12, 2022, from Ryan Atkinson RE: Menasha LSL application.
  - Copy of WPPI Energy January 2022 Retail Electric Rates Benchmarking Report.
  - Copy of January 2022 MU Employee Newsletter.

Item IV. Claims Against the Utility – There were no claims discussed at this meeting.

Item V. Purchase Orders over \$10,000.00 issued since the last Commission meeting were discussed.

The motion by Comm. Allwardt, Seconded by Comm. Turchan, was unanimously approved on roll call to accept the purchase orders as presented.

Item VI. Unfinished Business, Lead/Copper Testing, Lead Exceedance Plan – An updated recommendation has been sent to the DNR.

Item VII. New Business, 2022 Water Main Bid Opening – Staff reviewed the bid opening held on January 6, 2022. Six bids were received with Donald Hietpas & Sons, Inc. being the lowest bidder.

The motion by Comm. Allwardt, seconded by Comm. Merkes, was unanimous on roll call to award the bid for the 2022 Water Main project to Donald Hietpas & Sons, Inc. for the Utility portion of \$911,560 of the total bid of \$979,696.25. The Commission also recommended this to the Board of Public Works to award this bid and forward it to the Common Council for approval.

Energy Innovation Grant Application – The Utility, along with the City and the School District, jointly submitted the grant application requesting funding to develop a comprehensive energy plan and energy audits for our municipal/district facilities.

Item VIII. Strategic Reports, Monthly Strategic Initiative Update – The December report included electric and water consumption figures.

Project Reports, Electric Projects – A lengthy discussion ensued over product availability, lead times, and pricing. Staff will continue to monitor inventory levels for future projects.

Commissioner Merkes asked to have management talk with WPPI Energy about addressing product availability issues at the APPA Legislative Rally.

Water Projects – The new water plant employee has begun training; maintenance crews are working on removing a raw water line from the settling basin and updating security; and staff is working on GIS planning.

Item IX. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item X. The motion by Comm. Allwardt, seconded by Comm. Kordus, was unanimously approved to adjourn at 8:35 a.m.

By: MARK L. ALLWARDT  
President

GARY TURCHAN  
Secretary