

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

June 22, 2022

Commission President Allwardt called the Regular Meeting of the Water and Light Commission to order at 8:00 a.m., with Commissioners Roy Kordus, Don Merkes, Antoine Tines (telephonically), and Gary Turchan present on roll call. Also present were Melanie Krause, General Manager; Adam Smith, Water Utility Manager; Kristin Hubertus, Finance Manager; Steve Grenell, Engineering Manager; Paula Maurer, Customer Service Manager; Kurt Melchert, Electric Manager; Ethan Vanderpoel, Engineering Technician; and Tammy Phillips, Accounting and Administrative Assistant.

Item II. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item III. Motion made by Comm. Allwardt, seconded by Comm. Kordus, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of May 25, 2022.
- B. Approve and warrant the following payments dated May 26-June 22, 2022, in the amount of \$3,571,101.30.
- C. Correspondence as listed:
 - Copy of Menasha High School Scholarship Awards.
 - Copy of MEUW News Release RE: Menasha Utilities Honored for Safety Excellence.
 - Copy of Member Residential Customer Charges.
 - Copy of 2021 Annual Drinking Water CCR Report.
 - Copy of June bill insert RE: Direct Payment Plan.
 - Copy of APPA Analysis of Supply Chain Survey February-March 2022.
 - Copy of MU June Newsletter.

Item IV. Claims Against the Utility – There were no claims discussed at this meeting.

Item V. Purchase Orders over \$10,000.00 issued since the last Commission meeting were presented for informational purposes.

Item VI. Unfinished Business, Sanitary Survey- An emergency chlorination plan and a water main on Oak Street need to be addressed by December 31, 2022. Large meter testing needs to be completed by March 1, 2024.

Item VII. New Business, Watts Current Customer Newsletter- Our first customer newsletter went out in May. This will continue on the 1st of each month. Information regarding our local food drive, customer rebates, a direct payment plan, and a water main replacement schedule were included.

CY2021 Focus on Energy Annual Participation Report-2021 program results were discussed, and the program energy savings to customers exceeded the costs.

Newly designed Utility Statement-Changes were made based on what other members include and to better answer customer questions. A new line was added noting the type of customer. A budget line was added for customers on the budget plan. The past due amount is now noted on the coupon portion of the bill.

Item VIII. Strategic Reports, Monthly Strategic Initiative Update – The May report was discussed.

Compared to budget, electric consumption was 8.5% higher, costs were higher due to purchase power timing differences, and Net Operating Income was higher.

Water usage was 5% higher than budget and expenses were under budget.

After discussion, the Commission accepted the May Financial and Project Status Reports as presented.

Project Reports, Electric Projects – Crews continue work on the UWO project, the 1st Street overhead rebuild, and on the Cp-3 customer project.

Water Projects – 7th Street water main replacement has begun. Two major leaks were detected and repaired on 10th Street and Deerfield Avenue. A third leak on High Street was detected and will be repaired next week.

Item IX. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item X. The motion by Comm.Allwardt, seconded by Comm. Kordus, was unanimously approved on roll call to adjourn at 9:04 a.m.

By: MARK L. ALLWARDT
President

GARY TURCHAN
Secretary