

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

July 27, 2022

Commission **President Allwardt** called the Regular Meeting of the Water and Light Commission to order at 8:00 a.m., with Commissioners **Roy Kordus**, **Don Merkes**, and **Gary Turchan** present on roll call. Also present were **Melanie Krause**, General Manager; **Adam Smith**, Water Utility Manager; **Kristin Hubertus**, Finance Manager; **Steve Grenell**, Engineering Manager; **Kurt Melchert**, Electric Manager; **Ethan Vanderpoel**, Engineering Technician; and **Tammy Phillips**, Accounting and Administrative Assistant. Also present telephonically was Tami Olszewski from Ehlers Investment Services.

Those excused were Paula Maurer, Customer Service Manager

Item II. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Comm Tines joined the meeting at 8:03 a.m.

Item III. Motion made by Comm. Allwardt, seconded by Comm. Kordus, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of June 22, 2022.
- B. Approve and warrant the following payments dated June 23-July 27, 2022, in the amount of \$5,337,819.65.
- C. Correspondence as listed:
 - Copy of letter from Sheboygan Falls Utilities Re: Storm Assistance
 - Copy of WPPI Energy 2022 Events
 - Copy of letter from St. Joe's Food Pantry Re: Food Donation
 - Copy of letter from Kendall Olszewski Re: High School Scholarship
 - Copy of At a Glance data from WPPI Energy
 - Copy of Focus on Energy Re: Free Energy Savings
 - Copy of MU July Newsletter

Item IV. Claims Against the Utility – There were no claims discussed at this meeting.

Item V. Purchase Orders over \$10,000.00 issued since the last Commission meeting were presented for informational purposes.

Item VI. Unfinished Business – There was no unfinished business discussed at this meeting.

Item VII. New Business - Updated MU Investment Policy and Investment Advisory Services – With rising interest rates, the Utility has the potential for greater earnings on investments. The motion by Comm. Merkes, seconded by Comm Kordus, was unanimously approved on roll call to approve updating our Investment Policy and engage Ehlers in providing Investment Advisory Services.

Recognition of Quarter Century Inductee, Melanie Krause – Congratulations on 25 years.

2023 Strategic Plan, Budget, and Planning Schedule – An updated SWOT Analysis will be presented to the Commission in August.

Professional Services Agreement Water Tower Pipe Replacement- The agreement from McMahon is for replacement of the 16” supply pipe located at the base of the Ahnaip St. water tower. The motion by Comm. Allwardt, seconded by Comm. Kordus was unanimous on roll call to approve \$7,800 for the project.

Voluntary Benefits - There is a recommendation to offer employees Accident, AFLAC Plus Rider, Cancer/Specified disease, Critical Illness/specified health event, & hospital coverages to employees. The motion by Comm. Allwardt, seconded by Comm. Kordus was passed on a 4-1 majority vote.

Out of state travel - Authorization for Adam Nelson & Brett Bellile to attend Great Lakes Electric Metering School from August 8th-August 11, 2022 in Kalamazoo, MI was requested. The motion by Comm. Allwardt, seconded by Comm. Merkes was unanimously approved on roll call to approve out of state travel.

Security Assessment - A recommendation for a cyber security assessment from Ontech to review our physical controls, internal/external vulnerabilities, evaluate IT policies and procedures, conduct firewall rule evaluations, penetration testing, and evaluate written incident response plans was presented. The motion made by Comm. Allwardt, seconded by Comm Turchan was unanimous on roll call to approve \$5,290.00 for the security assessment.

ESRI Demo - Dan Hutter arrived at 8:45 a.m. to present an ESRI demo to show all water and electric assets currently in place for the city.

Dan Hutter left the meeting at 9:15 a.m.

Item VIII. Strategic Reports, Monthly Strategic Initiative Update – The June report was discussed.

June Financial and Project Status Reports – Compared to budget, electric consumption was higher, costs were 18.5% higher, and net operating income was lower.

Compared to budget, water usage and costs were down, and net operating income was down as well. The system loss ratio was 7.85% for June.

After discussion, the Commission accepted the June Financial and Project Status Reports as presented.

Project Reports, Electric Projects – New services are being installed in the Lake Park area. Crews continue with upgrades on the SCADA project. Koslo Park light replacement project is finished. Work continues the Barker Farm Subdivision.

Water Projects - Leak detection continues. A water main break at 6th Street and Plank Road was repaired. Crews continue with GIS locating of water mains.

Item IX. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item X. The motion by Comm. Allwardt, seconded by Comm. Kordus, was unanimously approved on roll call to adjourn at 9:31 a.m.

By: MARK L. ALLWARDT
President

GARY TURCHAN
Secretary