

## REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

August 24, 2022

Commission **President Allwardt** called the Regular Meeting of the Water and Light Commission to order at 8:01 a.m., with Commissioners **Don Merkes**, **Antoine Tines**, and **Gary Turchan** present on roll call. Also present were **Melanie Krause**, General Manager; **Adam Smith**, Water Utility Manager; **Kristin Hubertus**, Finance Manager-telephonically; **Steve Grenell**, Engineering Manager; **Ethan Vanderpoel**, Engineering Technician; and **Tammy Phillips**, Accounting and Administrative Assistant. Also present were Lisa Miotke, WPPI Sr. Energy Services Manager, and Patrick Glynn, Director of Total Rewards Consulting from Carlson Dettmann Consulting.

Those excused were Comm Roy Kordus

Item II. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item III. Motion made by Comm. Allwardt, seconded by Comm. Turchan, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of July 27, 2022.
- B. Approve and warrant the following payments dated July 28-August 24, 2022 in the amount of \$ 5,177,717.58.
- C. Correspondence as listed:
  - Copy of Wisconsin Municipal Electric Utilities Statistical Data.
  - Copy of Information on EV Chargers and Rebate.
  - Copy of Email from Wisconsin DNR RE: SDWLP Financial Assistance Application.
  - Copy of Email from DNR RE: New Source Water Intake.
  - Copy of MU August Newsletter.

Item IV. Claims Against the Utility – There were no claims discussed at this meeting.

Item V. Purchase Orders over \$10,000.00 issued since the last Commission meeting were presented for informational purposes. An additional purchase order for Resco for 202,913.00 was added and unanimously approved on roll call.

Paula Maurer arrived at 8:07 a.m.

New business, Item VII, Compensation Study was advanced for discussion.

Kurt Melchert arrived at 8:22 a.m.

Compensation study – Patrick Glynn from Carlson Dettman Consulting presented information regarding the current market study of compensation for Menasha Utilities. Additional information regarding budget impact for 2023 will be presented at the next meeting.

Item VI. Unfinished Business, 2022 Water Main Bid Change Order - #3 for Donald Hietpas & Sons, Inc, modifies the contract price from \$1,148,858.69 to \$ 1,195,433.41. Extra costs are for water main adjustments.

The motion by Comm. Merkes, seconded by Comm. Allwardt was unanimously approved on roll call to approve change order #3 in the amount of \$46,574.72. The commission also recommended the Board of Public Works approve change order #3 and forward it to the Common Council.

Item VII. New business, PFAS Cost Recovery Program – The WRWA and the NRWA engaged the law firm of Napoli Shkolnik to explore a cost recovery action for water and wastewater systems to recover any current or future expenses for testing, treatment, and remediation of PFAS contamination.

SWOT Analysis – An analysis of Menasha Utilities’ strengths, weaknesses, opportunities, and threats was presented. Commissioners will review the data and return with questions or comments.

Electric Budget Reallocation – Staff is requesting a \$10,000 budget reallocation from the Jefferson Park Overhead Rebuild to Computer Upgrades.

The motion by Comm. Allwardt, seconded by Comm. Turchan was unanimously approved on roll call to reallocate \$10,000 from the Jefferson Park Overhead Rebuild to Computer Upgrades.

Water Budget Reallocation – Staff is requesting a \$500 budget reallocation from Water Plant Tools and Equipment budget to the Water Computer Budget to purchase an iPad Pro.

The motion by Comm. Allwardt, seconded by Comm. Turchan was unanimously approved on roll call to reallocate \$500 from Water Plant Tools and Equipment to the Water Computer Budget.

20-Year Electric Distribution Plan – Management is recommending that Menasha Utilities engage Power System Engineering in the 20-year Electric Distribution Plan with a cost of \$43,650.00 and an adjusted timeline. Funds will be included in the 2022-2023 budget.

The motion made by Comm. Allwardt, seconded by Comm. Turchan to engage Power System Engineering with a total cost of \$43, 650.00 to assist with the 20-Year Electric Distribution Plan was unanimously approved on roll call.

Item VIII. Strategic Reports, Monthly Strategic Initiative Update – The July report was discussed.

July Financial and Project Status Reports – Compared to budget, electric consumption was 2.8% higher, costs were 17.3% higher due to market prices. Net operating income was higher.

Water usage was 8.3% lower than budget. Chemical costs through July are down by 22% and city sewer user fees were less than half of budget. Net operating income was higher.

After discussion, the Commission accepted the July Financial and Project Status Reports as presented.

Project Reports, Electric Projects – Crews continue work on the First St. rebuild and adding services to subdivisions.

Water Projects – The water main project is complete. Lead Service Line testing and replacement continues.

Item IX. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item X. The motion by Comm. Allwardt, seconded by Comm. Turchan, was unanimously approved on roll call to adjourn at 9:52 a.m.

By: MARK L. ALLWARDT  
President

GARY TURCHAN  
Secretary