

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

March 22, 2023

Commission President Allwardt called the Regular Meeting of the Water and Light Commission to order at 8:00 a.m., with Commissioners Roy Kordus, Don Merkes, and Gary Turchan present on roll call. Also present were Melanie Krause, General Manager; Adam Smith, Water Utility Manager; Kristin Hubertus, Finance Manager; Paula Maurer, Customer Service Manager; Kurt Melchert, Electric Manager; and Tammy Phillips, Accounting and Administrative Assistant. Also present was Alderman Austin Hammond.

Those excused were Antoine Tines, Ethan Vanderpoel, and Steve Grenell

Item II. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item III. Motion made by Comm. Allwardt, seconded by Comm. Kordus, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of February 22, 2023.
- B. Minutes of the Closed Meeting of February 22, 2023
- C. Approve and warrant the following payments dated February 23-March 22 in the amount of \$5,300,194.27.
- D. Correspondence as listed:
 - Copy of letter from Arbor Day Foundation RE: 2023 Tree Line Recognition and Press Release.
 - Copy of letter to Residential Customers RE: April 15th Moratorium end
 - Copy of Thank-You letter from Boys & Girls Brigade RE: Adopt a Family 2022
 - Copy of MU March Newsletter.

Item IV. Claims Against the Utility – There were no claims discussed at this meeting.

Item V. Purchase Orders over \$10,000.00 issued since the last Commission meeting were presented for informational purposes. Two additional purchase orders were added for the 2024 transformers due to long lead times. They were unanimously approved on roll call.

Item VI. Unfinished Business, 2023 APPA Rally - Comm. Merkes and Alderman Austin Hammond reported on the annual APPA Rally. Key messages included: reducing CO2 emissions, enacting energy permitting reform, alleviating the supply chain crisis, strengthening partnerships for a secure grid, and protecting communities while honoring federal commitments.

Item VII. New Business, Engineering Agreement for Professional Services from McMahon for 2024 Water Main Replacement includes plan preparation and permitting, bidding services, and construction administration services.

The motion by Comm. Allwardt, seconded by Comm. Kordus, was unanimous on roll call to approve the Agreement for Professional Services from McMahon for \$19,870.00.

Out of State Travel- Staff is requesting permission to send 2 employees to attend the AWWA conference in Toronto, Ontario from June 11-June 15th.

The motion by Comm. Allwardt, seconded by Comm. Kordus, was unanimous on roll call to approve out-of-state travel for 2 water utility employees.

Item VIII. Strategic Reports, Monthly Strategic Initiative Update – The February report was discussed.

February Financial and Project Status Reports – Electric consumption was down 3% compared to budget. The cost of power was 8.7% lower than budget due to lower market energy prices. Net operating income was higher than budget due to lower costs.

Water consumption was 10% lower than budget and the loss ratio was higher due to a meter malfunction at a large industrial site. Adjustments will be made in March for the back billing. Net operating income was higher due to less expenses recognized in February because of the software conversion.

After discussion, the Commission accepted the February Financial and Project Status Reports as presented.

Project Reports, Electric Projects – Crews continue prep work for the SCADA upgrade and worked on the Melissa substation conduit and cable sealing project. Work at Woodland Lakes Cottages subdivision began along with large maintenance projects.

Water Projects – Outside engineering continues for the water tower pipe replacement and the intake. Crews worked on the basin electrical wiring and Water Distribution continued working on valve and service replacements.

Item IX. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item X. A. The motion by Comm. Merkes, seconded by Comm. Allwardt, was unanimously approved on roll call at 8:43 a.m. to convene into Closed Session pursuant to Section (f) of the Wisconsin Statutes for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. RE: FMLA Request

B. Return to Open Session

By: MARK L. ALLWARDT
President

GARY TURCHAN
Secretary