

## REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

April 24, 2024

Commission President Allwardt called the Regular Meeting of the Water and Light Commission to order at 8:00 a.m., with Commissioners Roy Kordus, Austin Hammond, and Gary Turchan (telephonically) present on roll call. Also present were Melanie Krause, General Manager; Adam Smith, Water Utility Manager; Kristin Hubertus, Finance Manager; Steve Grenell, Engineering Manager; and Tammy Phillips, Accounting and Administrative Assistant. Also present were Elizabeth McMasters from CLA (telephonically); and Nicole Guld from WPPI Energy.

Those excused were Commissioner Antoine Tines, Paula Maurer, Customer Service Manager; and Kurt Melchert, Electric Manager.

Item II. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item III. Motion made by Comm. Allwardt, seconded by Comm. Kordus, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of March 27, 2024.
- B. Approve and warrant the following payments dated March 28 – April 24, 2024 in the amount of \$3,924,221.77.
- C. Correspondence as listed:
  - Copy of 2024 PSC Water Rate Case Notice to Customers
  - Copy of Menasha Utilities Energy Report Card
  - Copy of APPA Press Release RE: National Award for Outstanding Safety Practices
  - Copy of APPA Press Release RE: Reliable Electric Service to the Community
  - Copy of 2024 Press Release RE: 2024 Arbor Day Foundation Tree Line USA Award
  - Copy of April MU Newsletter

Item IV. Claims Against the Utility – There were no claims discussed at this meeting.

Item V. Purchase Orders over \$10,000.00 issued since the last Commission meeting were presented for informational purposes.

With the presence of Elizaeth McMasters, the New Business, Item VII, 2023 Audit was advanced for discussion.

Item VII. New Business, 2023 Audit. The audited financial statements were discussed. The Utilities received a clean opinion with no reported instances of non-compliance with its financial statements and ended the year with a positive net position.

Elizabeth McMasters departed at 8:30 a.m.

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The motion by Comm. Allwardt, seconded by Comm. Kordus, was unanimous on roll call to accept the 2023 Audit results.

Item VI. Unfinished Business, Tariff for Wireless/Telecom – The PSC approved the application from Menasha Utilities regarding the tariff for unmetered telecom equipment

2024 Electric Rate Case – Nicole Guld, Rate Analyst II from WPPI Energy, presented the 2024 electric rate case study. Menasha Utilities is requesting a 1.67% overall rate increase, which includes an increase in fixed customer costs from \$10.50 to \$13.00.

The motion by Comm. Allwardt, seconded by Comm. Kordus, was unanimous on roll call to approve the 2024 Electric Rate Case Application.

Nicole Guld left the meeting at 8:53 a.m.

2023 APPA Reliability Benchmarking Report – Outage information by categories, and reliability indices, are included in the reliability report. This report assists staff with evaluation of the electrical distribution system and is used as a comparison with other APPA communities.

2024 Water Main Construction Staking – The proposal from McMahon, in the amount of \$5,600, is for construction staking not included in the original proposal.

The motion by Comm. Allwardt, seconded by Comm. Kordus, was unanimous on roll call to approve the Agreement for Professional Services from McMahon for \$5,600.

2025 Water Main Construction – The proposal from McMahon for \$13,360 is for the replacement of 1200 feet of water main on Harding Street from Appleton Road to London Street.

The motion by Comm. Allwardt, seconded by Comm. Kordus, was unanimous on roll call to approve the Agreement for Professional Services from McMahon for \$13,360.

Item VIII. Strategic Reports, Monthly Strategic Initiative Update – The March report was discussed.

March Financial and Project Status Reports – Electric consumption was lower than budget by 2.5%, cost of power was lower by 14%, and net operating income was lower than budget by 15.3% due to lower consumption and the difference between revenues and purchased power expense.

Water usage was higher than budget by 13.4%, chemical costs were less by \$4,305, and net operating income was higher by \$59,415. The high system loss ratio of 17.41% is due to a main break on London Street and a service leak.

After discussion, the Commission accepted the March Financial and Project Status Reports as presented.

Project Reports, Electric Projects – Crews continued work on the Water Street project, CP3 rebuild, new services, locating and documenting fiber assets, network issues at the Water Plant, the Maplewood Middle School project, and an osprey pole at Heckrodt. Transformers ordered in 2022 arrived.

Water Projects – Work on the 2024 water main replacement project continues, as well as GIS asset locating. Crews worked on AMI meter changes, exercising valves, and five customer-side LSL replacements.

Water Tower Pipe Replacement Report - An article, written by Adam Smith regarding the Water Tower Pipe Replacement project, along with photos was presented.

Item IX. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item X. The motion by Comm. Allwardt, seconded by Comm. Kordus, was unanimously approved on roll call to adjourn at 9:33 a.m.

By: MARK L. ALLWARDT  
President

GARY TURCHAN  
Secretary