

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

May 22, 2024

Commission President Allwardt called the Regular Meeting of the Water and Light Commission to order at 8:00 a.m., with Commissioners Roy Kordus, Austin Hammond, Antoine Tines, and Gary Turchan present on roll call. Also present were Melanie Krause, General Manager; Adam Smith, Water Utility Manager; Kristin Hubertus, Finance Manager; Paula Maurer, Customer Service Manager (telephonically); Steve Grenell, Engineering Manager; Kurt Melchert, Electric Manager; and Tammy Phillips, Accounting and Administrative Assistant. Also present were Troy Van Camp and Paul Fane from MU Operations.

Those excused were

Item II. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item III. Motion made by Comm. Allwardt, seconded by Comm. Turchan, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of April 24, 2024.
- B. Approve and warrant the following payments dated April 25 – May 22, 2024 in the amount of \$3,792,308.80.
- C. Correspondence as listed:
 - Copy of MU Solar Install Steps
 - Copy of Renewable Energy Block Signup
 - Copy of MU EV Incentives
 - Copy of Thank-You Letter from St. Joe's Food Pantry RE: 690 lbs. of food donated
 - Copy of MU April Newsletter

Item IV. Claims Against the Utility – There were no claims discussed at this meeting.

Item V. Substation Preventative Maintenance was advanced for discussion. A powerpoint presentation regarding current and annual maintenance of the substations was discussed.

Item VI. A purchase order for 2025 A4r meters in the amount of \$135,000 was presented.

The motion made by Comm. Allwardt, seconded by Comm. Kordus was unanimous on roll call to approve the purchase order for \$135,000 for 2025 A4r meters.

Item VII. Unfinished Business – There was no unfinished business discussed at this meeting.

Item VIII. New Business, Menasha Utilities' Bill Comparisons. A comparison of monthly water and electric costs for Menasha Utilities and surrounding communities was presented.

2024 Water Main SDWL – The financial information for the 2024 SDWL program was presented. The borrowing information will be sent to the Common Council for approval in June.

Professional Services Agreement for Office Building – Menasha Utilities is proposing to remodel the existing office complex to create a larger commission room, centralize the customer service department, and provide a larger operations and metering office. Construction will begin in 2025.

The motion by Comm. Allwardt, seconded by Comm. Turchan, was unanimously approved on roll call to accept the McMahon Professional Services agreement in the amount of \$25,800.

Item IX. Strategic Reports, Monthly Strategic Initiative Update – The April report was discussed.

April Financial and Project Status Reports – Electric consumption was lower than budget by 5.1%, cost of power was lower by 13.8%, and net operating income was higher than budget due to the net effect of lower revenues and lower purchase power expense.

Water usage was higher than budget by 45%, chemical costs and water distribution costs were lower than budget, and net operating income was higher than budget due to higher consumption and lower expenses.

After discussion, the Commission accepted the April Financial and Project Status Reports as presented.

Project Reports, Electric Projects – Crews started the Racine Street facilities relocation project and finished the upgrade for a Cp-3 customer. The new office complex sign was installed, and work continues on Maplewood school, the Heckrodt extension to their pavilion, and on RF readers and gate automation.

Water Projects – New carbon scales were installed at the water plant. Crews are working on exercising valves, AMI meter replacement, 2024 water main replacement, and building maintenance.

Item X. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item XI. The motion by Comm. Allwardt, seconded by Comm. Kordus, was unanimously approved on roll call to adjourn at 8:51 a.m.

By: MARK L. ALLWARDT
President

GARY TURCHAN
Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.