



321 Milwaukee Street • P.O. Box 340 • Menasha, WI 54952-0340 • www.menashautilities.com

MENASHA ALDERMEN OCCASIONALLY ATTEND MEETINGS OF THIS BODY. IT IS POSSIBLE THAT A QUORUM OF COMMON COUNCIL MEMBERS MAY BE ATTENDING THIS MEETING; (NO OFFICIAL ACTION OF THIS BODY WILL BE TAKEN).

NOTICE OF PUBLIC MEETING

TO: Menasha Utilities Commission
FROM: Melanie Krause, General Manager
DATE: July 19, 2024

Commission President Mark Allwardt has called for a meeting of the Menasha Utilities Commission to begin at 8:00 am on **WEDNESDAY**, July 24, 2024, at the Menasha Utilities' Office and Operations Facility located at 321 Milwaukee Street, Menasha, Wisconsin. The Agenda for the meeting will be:

**REGULAR MEETING OF THE MENASHA UTILITIES COMMISSION
July 24, 2024**

- I. Roll Call
- II. People from the Gallery to be heard on any topic of public concern to the Utility
(five minute time limit for each person)
- III. **Consent Items:**
 - A. Approval of the Proposed Minutes of the Regular Meeting of June 26 2024.
 - B. Approve and warrant the following payments dated June 27 – July 24, 2024 in the amount of \$4,640,114.23.
 - C. Correspondence
- IV. Claims Against the Utility – M. Krause
- V. **Purchase Orders** – K. Hubertus
- VI. Unfinished Business
 - A. **McMahon Agreement for Office Building** – K. Melchert
 - B. **Racine Street Road Project Status Update** – A. Smith
- VII. New Business
 - A. **2025 Strategic Plan, Budget, and Planning Schedule** – K. Hubertus
- VIII. Strategic Reports
 - A. **Monthly Strategic Objective Update** – Management Team

Regular Meeting of the Water and Light Commission

July 24, 2024

Page Two

B. June Financial and Project Status Reports – K. Hubertus

C. Project Reports

1. Electric Projects – S. Grenell, K. Melchert

2. Water Projects – A. Smith

IX. People from the Gallery to be heard on only those items discussed at this meeting
(five minute time limit for each person)

X. ADJOURN

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

June 26, 2024

Draft

Commission President Allwardt called the Regular Meeting of the Water and Light Commission to order at 8:00 a.m., with Commissioners Roy Kordus, Austin Hammond, and Gary Turchan present on roll call. Also present were Melanie Krause, General Manager; Adam Smith, Water Utility Manager; Kristin Hubertus, Finance Manager; Steve Grenell, Engineering Manager; Paula Maurer, Customer Service Manager; and Tammy Phillips, Accounting and Administrative Assistant. Also present was Lisa Miotke, WPPI Sr. Energy Services Manager.

Those excused were: Kurt Melchert, Electric Manager and Commissioner Antoine Tines

Item II. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item III. Motion made by Comm. Allwardt, seconded by Comm. Kordus, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of May 22, 2024.
- B. Approve and warrant the following payments dated May 23 – June 26, 2024 in the amount of \$4,464,698.94.
- C. Correspondence as listed:
 - Copy of 2023 Water Quality Report
 - Copy of 2024-25 MU/WPPI Scholarship Awards
 - Copy of WE Energies 2024 Boundary Agreement for Calumet and Winnebago Counties
 - Copy of PSC Notice of Proceeding for Electric Rate Increase
 - Copy of PSC Final Decision on Water Rate Increase
 - Copy of Agenda for MEUW 94th Annual Conference
 - Copy of Customer Email Thank-You
 - Copy of MHS Post Prom Thank-You
 - Copy of MU June Scavenger Hunt
 - Copy of MU June Newsletter

Item IV. Claims Against the Utility – There were no claims discussed at this meeting.

Item V. Purchase Orders over \$10,000.00 issued since the last Commission meeting were presented for informational purposes

Item VI. Unfinished Business – There was no unfinished business discussed at this meeting.

Item VII. New Business, Adam Smith and Kurt Melchert are requesting permission to travel to the Smart Water Summit in August and the Smart Utility Summit in Charlotte Harbor, FL.in September.

The motion made by Comm. Allwardt, seconded by Comm. Hammond, was unanimous on roll call to approve the out of state travel for Adam Smith and Kurt Melchert.

Data from the Energy Assistance Support Email program, sponsored by WPPI, was presented.

Adam Smith gave a Powerpoint presentation on backwash and filter bed maintenance.

Item VIII. Strategic Reports, Monthly Strategic Initiative Update – The May report was discussed.

May Financial and Project Status Reports – Electric consumption was lower than budget by 1.73%, cost of power was lower by 8.2%, and net operating income was higher than budget due to lower operating expenses.

Water usage was higher than budget by 9.4%, and net operating income was higher than budget by \$69,807 due to higher revenues and lower transmission, administrative, and distribution costs. The system loss ratio for May is 8.1%

Telecommunications net operating income was lower in May due to the fiber tracing project and replacement of a failed fiber enclosure.

After discussion, the Commission accepted the May Financial and Project Status Reports as presented.

Project Reports, Electric Projects – Crews replaced four disconnects at substations, pole inspections and replacements are ongoing, the water plant network segregation continues, as well as documentation of existing fiber and meter replacements.

Water Projects – Additional customer LSL's were discovered when doing meter exchanges, large meter testing and hydrant flushing continues. Crews are working on exercising valves and replacing broken ones, and work on the Racine St. water main replacement is finishing up.

Item IX. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item X. The motion by Comm. Allwardt, seconded by Comm. Turchan, was unanimously approved on roll call to adjourn at 9:00 a.m.

By: MARK L. ALLWARDT
President

GARY TURCHAN
Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.

June 25

Dear Ms. Phillips,

Thank you for considering me for your Scholarship this year! I appreciate the award and recognition from the Selection Committee. I am very grateful to receive this Scholarship to use at the University of Minnesota. Please also thank the Menasha Utilities Committee for me.

Thanks,

Ryan Johnson



Inside this issue:

- Life Insurance
- ETF Investments
- Food Truck
- Safety Update
- Health Insurance
- Employee Recognition
- Wellness Update
- HR News
- Upcoming Events

Life Insurance Rates

The Group Insurance Board has approved the Wisconsin Public Employer Group Life Insurance premium rates for local employees. Claims experience has been stable, resulting in no change to local employee premium rates for 2024.



Wisconsin Public Employers Group Life Insurance Plan Monthly Employee Premium Rates Per \$1,000 of Insurance

Wisconsin Department
of Employee Trust Funds
PO Box 7931
Madison WI 53707-7931
1-877-533-5020 (toll free)
Fax 608-267-4549
etf.wi.gov

Age	State Employee		Local Government Employee
	Basic and Supplemental	Additional	Basic, Supplemental and Additional
	April 1, 2024 - March 31, 2025		July 1, 2024 - June 30, 2025
Under 30	\$0.05	\$0.08	\$0.05
30-34	\$0.05	\$0.08	\$0.06
35-39	\$0.05	\$0.08	\$0.07
40-44	\$0.08	\$0.12	\$0.08
45-49	\$0.13	\$0.20	\$0.12
50-54	\$0.21	\$0.32	\$0.22
55-59	\$0.29	\$0.44	\$0.39
60-64	\$0.40	\$0.60	\$0.49
65-69*	\$0.52	\$0.77	\$0.57
70 and older	**	**	**

State employees: Each Unit of Spouse and Dependent Insurance is \$2.10 per month.
Local government employees: Each Unit of Spouse and Dependent Insurance is \$1.60 per month.

*Premiums for age 65-69 are required as long as employment continues.
 **Active employees aged 70 and older should review the back of this sheet for additional information.

Hearing Screening

The hearing van has been rescheduled again and will be coming on **July 10** to the Public Works facility. The same sign-up sheet will be used for this day. If that date and time does not work, please let Melanie know and we can work with the City on what other times are available or we can schedule you on another day at Theda Care at Work.

*"From our first flag to
our current flag,
I stand and salute!
God Bless America!
Happy
Independence
Day!"*



*Happy Independence Day
to all our employees and
their families!*



Food Truck – Smokehound BBQ on July 11th

On Thursday, **July 11th** Smokehound BBQ out of New London will be at Menasha Utilities from 11:00 a.m. until 1:00 p.m. The owners have roots that go back to North Carolina and Kansas City, and they started the BBQ truck for their love of good BBQ. Their menu will be posted on the boards.

Employees – on food truck days, please refrain from parking in the first five parking spots that are closest to the fence. Thank you!

Have a food truck suggestion, let Kristin know. We are always looking for new food trucks to bring to MU during the summer months.

Save the Date: Wednesday, August 14th Zoua's Fresh Egg Rolls will be back

ETF Investment Performance

The Wisconsin Retirement System trust funds are invested by the State of Wisconsin Investment Board. The effect of investment returns on the benefits of WRS members is based on the rate of return as of Dec. 31. Once performance numbers are final, SWIB reports calendar year-to-date returns. Reporting usually takes about four weeks because privately traded investments such as business loans, real estate and private equity are not available until four weeks after the close of the month. WRS Investment Performance Calendar year-to-date (YTD) as of April 30, 2024.

Fund	Calendar YTD	5-Year	10-Year
Core Fund	1.18%	7.46%	6.92%
Core Fund Benchmark	0.58%	6.80%	6.45%
Variable Fund	4.89%	10.25%	9.58%
Variable Fund Benchmark	4.53%	10.38%	9.58%

Core Trust Fund

When you begin working, contributions to your WRS account are deposited on your behalf into the Core Trust Fund. The Core is the larger of the two trust funds managed by SWIB. The Core Fund is invested in a large amount of stocks, but it is also invested in other things like bonds and real estate to be a fully diversified and balanced fund. The main goal of the Core Fund is to earn the best return over the life of investment in the fund while taking an acceptable level of risk. To keep this fund stable, the results are smoothed over five years to give a more stable rate of return each year.

Variable Trust Fund

You can choose to deposit 50% of your contributions into the Variable Trust Fund. The Variable Fund is an all-stocks fund. Participants in this fund are exposed to a higher degree of risk (because of possible losses from unfavorable stock market performance), in exchange for the possibility of greater returns over the life of the investment in the fund. The Variable Fund is not smoothed like the Core Fund; therefore, the full rate of return is applied each year.

Value of WRS Assets Under Management

Calendar year-to-date (YTD) as of April 30, 2024.

Fund	Value
Core Trust Fund	\$122.6 billion
Variable Trust Fund	\$10.0 billion

CAUTION



Hearing protection required

Safety Slogan of the Month:

HEARING PROTECTION

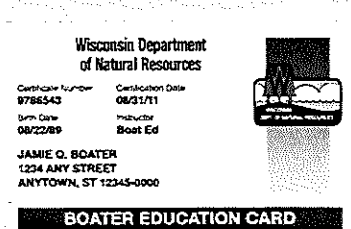
1. Signs and warning labels should be used to alert employees to noise hazards.
2. Hearing protection needs to be clean, worn properly, and stored in an appropriate manner.
3. Receive an audiogram annually.
4. Attend Hearing Conservation Program training annually.

A name will be drawn at the end of the month to repeat the slogan or one of the key points.

Last Month's Winner:

Gage Schmidt

JOIN US FOR A SUMMER
COOKOUT ON JULY 17!



HEALTH RISK ASSESSMENTS

SAVE THE DATE!

Wednesday, September 11th
from 6:30 – 10:30 am will be
when Aurora is on site for our
Health Risk Assessments. The
sign up sheet for times will be
on Kristin's door around the
middle of August. As always,
breakfast will be provided by
the Wellness Committee after
your appointment.

Employee Recognition: Caleb Hass, Adam Nelson & Steve Grenell

We would like to recognize **Caleb Hass, Adam Nelson and Steve Grenell** for the hard work that they have been doing to get the GIS records for the water and telecommunication department updated. The mapping records have not been updated for many years and much time has been spent and will be spent this year getting the field inventories completed and maps updated. Thanks for all your hard work to keep the technology plan moving forward!

If you would like to nominate an employee or group of employees for their great work ethic, innovative or creative ideas, initiative, safety awareness etc. submit a letter explaining who this individual is and why you feel they should be recognized.

Submit a letter to your manager and all nominations will be considered.

Wellness Corner – Top Water Safety Tips

Pools and lakes are usually associated with summer fun in Wisconsin. Activities like swimming, kayaking, canoeing, tubing, and boating are great activities to enjoy the water. Here are some safety tips to ensure that your recreation doesn't turn into a disaster.

- **Prevent Drowning** – For kids ages 1 to 4, it's the #1 cause of death. It's important to sign kids up for swimming lessons. This is a fundamental skill that can save your life and be an essential survival skill. Always keep a close eye on kids near the water even if young kids know how to swim. Don't overestimate your swimming abilities and avoid waters with strong currents.
- **Swimmers Ear** – This is a bacterial infection typically caused by water that stays in the outer ear canal for a long period of time. Gently dry your ears with a towel and avoid inserting objects like cotton swabs into the ear canal. This can damage the eardrum or promote infection.
- **Swimmers Itch** – This is a rash that can occur after spending time in water outdoors, usually a freshwater lake or pond. Showering after swimming can help remove any parasites or bacteria that may linger on the skin. If it doesn't resolve in a week, contact your doctor's office.
- **Boating Safety** – Understanding boating safety is key. Learn and follow the boating regulations and use proper safety equipment. Everyone on board should wear a properly fitted life jacket. Make sure that your boat has navigation lights and a first aid kit. It's best to avoid consuming alcohol while boating. The WI DNR offers classes both in person and online for boater's safety. To get a Wisconsin boating license, you need education if you are at least 12 years old or if you were born after 1/1/89. See <https://www.boated.com/wisconsin/> for more details.

Source: Theda Care article from healthinspired news email publication dated June 25, 2024

Wellness Event – Stay Tuned for Your Gift!

In the month of July, employees will receive a wellness gift from the Wellness Committee similar to what we have given away in past years. THANK YOU for participating in wellness events this year! Continue to send in suggestions for speakers or topics you would like to learn about.

Thank You!



Wisconsin Deferred Compensation News

Alex Brost will be leaving the Green Bay/Appleton territory and relocating to the Madison area in July. WDC is not scheduling new visits currently while they recruit a new WDC Retirement Plan Advisor.

In the interim, employees can enroll in the WDC at any time using the plan enrollment paperwork (ask Melanie for a copy) or by calling the WDC at (877) 457-WDCP (9327).

Once enrolled, employees can also:

- **Make changes to their accounts** at any time by contacting the WDC's Customer Care Center at 877-457-9327 or by logging in to their account at wdc457.org. Representatives are available Monday-Friday 7a.m. – 9 p.m. and Saturdays 8 a.m. – 4:30 p.m.
- **Schedule virtual meetings** with any of our other WDC Retirement Plan Advisors by going to the WDC website at wdc457.org and clicking Schedule a Meeting. Click any one of the territories, click Next and select Virtual. Meetings with RPAs are designed to provide an analysis and diagnosis around savings rates and investment strategies for their WDC accounts. Deferral changes, form assistance and website assistance are best handled by call center staff available Monday-Friday 7 a.m. – 9 p.m. and Saturdays 8 a.m.-4:30 p.m. at 877-457-9327.



Birthdays:

Matt Schmeichel July 9
 Dan Luckow July 25
 Melanie Krause July 28
 Jennifer Heller July 29

Happy Birthday to YOU!

JULY 2024						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			



Upcoming Events

Fourth of July Holiday	July 4
Safety Committee Meeting	July 9 1:00 p.m.
Hearing Tests at PW Facility	July 10
Smokehound BBQ Food Truck	July 11 11:00 a.m. – 1:00 p.m.
Payday	July 12
Cookout Luncheon	July 17 12:00 p.m.
Commission Meeting	July 24 8:00 a.m.
Payday	July 26

Anniversaries:

Adam Smith 11 Years
 Paula Maurer 33 Years
 Lori Volpintesta 6 Years
 Tricia Van Dinter 24 Years
 Mark Skubal 22 Years
 Dan Hutter 17 Years

Congrats on your years of service!



Purchase Orders over \$25,000 issued since the last Commission Meeting on 6/26/2024

Date	P.O. #	Vendor	Amount	Purpose	Budget	Total \$ Budgeted	Remaining Budget	% of Budget
7/23/2024	11273	Bell Lumber & Pole Co	\$ 50,604.00	6 - 50' poles; 4 - 45' poles; 22 - 40' poles; 22 - 35' poles for Mathewson Street and bad pole replacement projects (recommendations from inspections)	Yes	\$ 80,000.00	\$ 61,457.00	82.34%



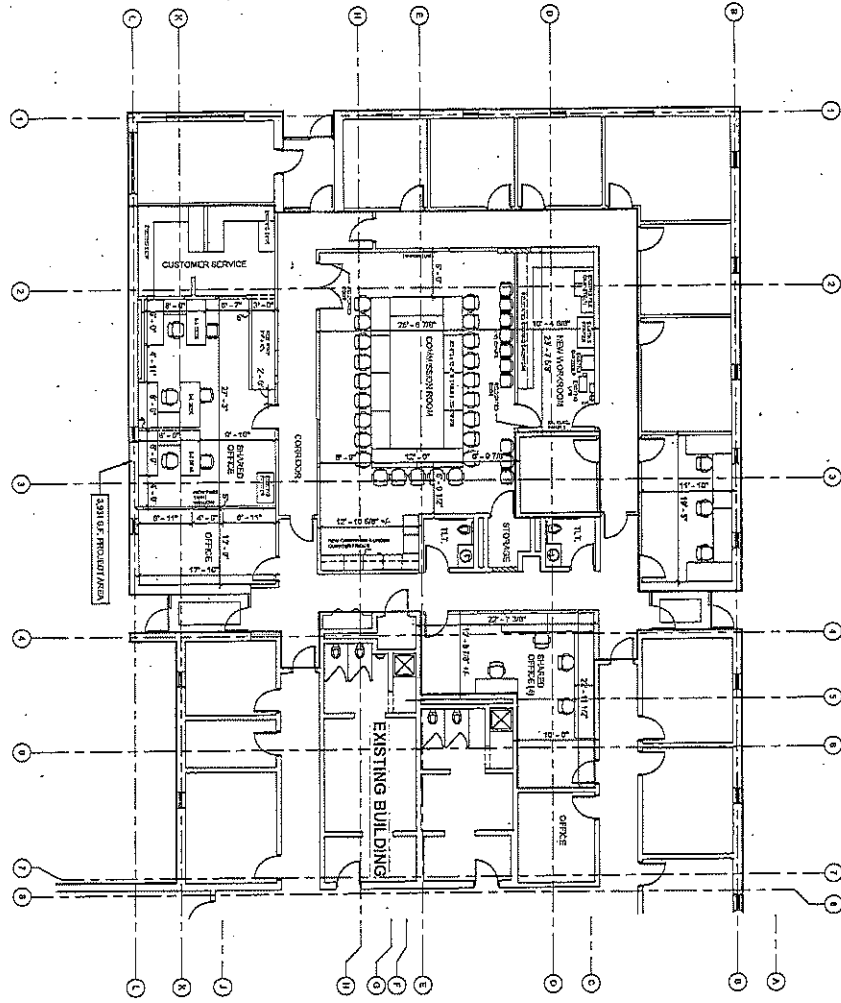
Date: July 16, 2024

To: Menasha Utilities Commission

From: Kurt Melchert, Electric Manager

RE: *McMahon Design for Office Building*

Included in the commission packet are two prints of the Office building remodel. The first one is a demo print showing the existing building and what is being removed from the building. The second are the new rooms remodeled with the expanded Commission room, new workroom, Customer Service shared office area, and the shared Operations/Metering Office. We are currently getting the prints and bid packet completed so this can be bid out before the budget. That way we can have a proper number in the budget to cover the costs. We will not award the bid until after the budget is approved and then construction will start in 2025.



ENLARGED FIRST FLOOR PLAN - OPTION 1
 1/8" = 1'-0"
 FIELD SHOWN FROM TO CONSTRUCTION



GENERAL PLAN NOTES

- 1. DO NOT PLACE FROM DIMENSIONS. PROVIDE ALL DIMENSIONS TO THE FACE OF FINISH WALLS UNLESS NOTED OTHERWISE.
- 2. ALL DIMENSIONS ARE CLEARANCE UNLESS NOTED OTHERWISE.
- 3. ALL DIMENSIONS ARE CLEARANCE UNLESS NOTED OTHERWISE.
- 4. ALL DIMENSIONS ARE CLEARANCE UNLESS NOTED OTHERWISE.
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- 19. ALL DIMENSIONS ARE CLEARANCE UNLESS NOTED OTHERWISE.
- 20. ALL DIMENSIONS ARE CLEARANCE UNLESS NOTED OTHERWISE.

KEYED PLAN NOTES

- 1. SEE SHEET 111 FOR PLAN AND THE FINISH FLOOR FINISHES.
- 2. SEE SHEET 112 FOR PLAN AND THE FINISH FLOOR FINISHES.
- 3. SEE SHEET 113 FOR PLAN AND THE FINISH FLOOR FINISHES.
- 4. SEE SHEET 114 FOR PLAN AND THE FINISH FLOOR FINISHES.
- 5. SEE SHEET 115 FOR PLAN AND THE FINISH FLOOR FINISHES.
- 6. SEE SHEET 116 FOR PLAN AND THE FINISH FLOOR FINISHES.
- 7. SEE SHEET 117 FOR PLAN AND THE FINISH FLOOR FINISHES.
- 8. SEE SHEET 118 FOR PLAN AND THE FINISH FLOOR FINISHES.
- 9. SEE SHEET 119 FOR PLAN AND THE FINISH FLOOR FINISHES.
- 10. SEE SHEET 120 FOR PLAN AND THE FINISH FLOOR FINISHES.
- 11. SEE SHEET 121 FOR PLAN AND THE FINISH FLOOR FINISHES.
- 12. SEE SHEET 122 FOR PLAN AND THE FINISH FLOOR FINISHES.
- 13. SEE SHEET 123 FOR PLAN AND THE FINISH FLOOR FINISHES.
- 14. SEE SHEET 124 FOR PLAN AND THE FINISH FLOOR FINISHES.
- 15. SEE SHEET 125 FOR PLAN AND THE FINISH FLOOR FINISHES.
- 16. SEE SHEET 126 FOR PLAN AND THE FINISH FLOOR FINISHES.
- 17. SEE SHEET 127 FOR PLAN AND THE FINISH FLOOR FINISHES.
- 18. SEE SHEET 128 FOR PLAN AND THE FINISH FLOOR FINISHES.
- 19. SEE SHEET 129 FOR PLAN AND THE FINISH FLOOR FINISHES.
- 20. SEE SHEET 130 FOR PLAN AND THE FINISH FLOOR FINISHES.

DATE	DESCRIPTION
05/20/04	ISSUED FOR CONSTRUCTION
05/20/04	REVISED
05/20/04	REVISED
05/20/04	REVISED
05/20/04	REVISED

A NEW FACILITY FOR:
MENASHA UTILITIES MENASHA, WI
FIRST FLOOR PLAN - OPT1

McMahon Associates, Inc. provides the
 design and other professional services
 as indicated herein. It is the responsibility
 of the client to provide all necessary
 information and approvals for the
 project. The client is responsible for
 obtaining all necessary permits and
 approvals from the appropriate
 authorities. The client is also
 responsible for providing all necessary
 information and approvals for the
 project. The client is also responsible
 for providing all necessary information
 and approvals for the project.

McMAHON
ENGINEERS ARCHITECTS
 5445 McMAHON DRIVE, MENASHA, WI 54952
 1200 WEST WISCONSIN AVENUE, SUITE 200, MENASHA, WI 54952
 TEL: (920) 751-4225 FAX: (920) 751-4284
 WWW.MCMAHON.COM

A211

McMayhon Engineers, Inc. is a professional engineering firm providing a wide range of engineering services. Our services include, but are not limited to, mechanical, electrical, plumbing, and civil engineering. We are committed to providing high-quality, cost-effective solutions for our clients.

**A NEW FACILITY FOR:
 MENASHA UTILITIES MENASHA, WI
 FIRST FLOOR DEMOLITION PLAN**

REVISION	DATE
NO.	DATE
BY	DATE
CHKD BY	DATE
APP'D BY	DATE
DATE	DATE

GENERAL DEMOLITION NOTES

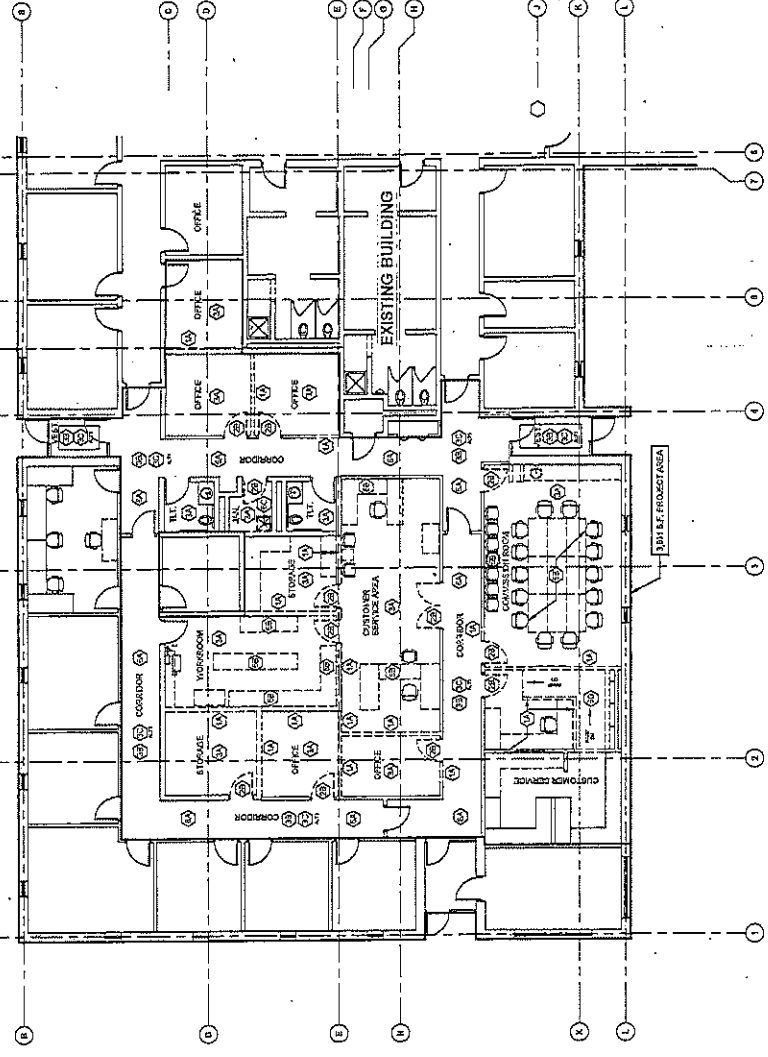
- ALL EXISTING INTERIOR WALLS, PARTITIONS, ROOFS, CEILING, LIGHT FIXTURES, ELECTRICAL, MECHANICAL, AND PLUMBING SHALL BE DEMOLISHED UNLESS OTHERWISE NOTED.
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- WHERE WALLS OR PARTITIONS ARE DEMOLISHED, THE REMAINING PARTITIONS SHALL BE REINFORCED AND PROTECTED FROM DAMAGE DURING DEMOLITION AND CONSTRUCTION.
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GENERAL DEMOLITION LEGEND

EXTENT OF DEMOLITION

KEYED DEMOLITION NOTES

- WALLS:
 - 1A. SITE CLEAR EXISTING WALL AS REQUIRED FOR NEW WORK.
- OPENINGS:
 - 2B. SITE CLEAR EXISTING DOOR AND FRAME, PATCH AND RIP. PATCHES TO BE MATCHED TO REMAIN.
- FLOORS:
 - 3A. REMOVE EXISTING FLOORING, PATCH AND REPAIR FLOOR.
 - 3B. REMOVE EXISTING FLOORING TO DECK.
 - 3C. REMOVE EXISTING FLOORING TO DECK AND PATCH FLOOR ON NEW WORK.
- CEILING:
 - 4. REMOVE EXISTING CEILING, PATCH AND REPAIR FLOOR.
- TILT ROOFS:
 - 5. REMOVE EXISTING ROOFING, PATCH AND REPAIR ROOF.
- MISC:
 - 6A. REMOVE WOOD PALETTING, CORRUGATED METAL, AND REMOVE EXISTING CEILING, DECKS, CHAIRS, AND REMOVE EXISTING ROOFING AND PATCH ROOF.
 - 6B. REMOVE EXISTING ROOFING AND PATCH ROOF.
 - 6C. REMOVE EXISTING ROOFING AND PATCH ROOF.
 - 6D. REMOVE EXISTING ROOFING AND PATCH ROOF.



ENLARGED FIRST FLOOR DEMOLITION PLAN
 (SEE 1ST FLOOR CONSTRUCTION PLAN)



Memorandum

Date: July 18, 2024

From: Laura Jungwirth – Director of Public Works
Corey Gordon – Deputy Director of Engineering

RE: Racine Street Road Project Status Update

The City of Menasha appreciates everyone's patience during our road construction season, but we are pleased to say that Racine Street from Third Street to Ninth Street is now fully open to vehicular traffic. This project began in 2019 with the City of Menasha applying for and receiving a Surface Transportation Urban Program (STP-Urban) Grant from the Wisconsin Department of Transportation (WisDOT), and the project is expected to be completed by the end of 2025.

Any project that receives STP-Urban Funding is required to meet all federal and state requirements, one of which requires utility construction to occur in advance of the road reconstruction itself. Most recently, and the reason the road had been closed since spring, the City of Menasha and Menasha Utilities partnered in the bidding of a utility reconstruction project. Included in that work was relay of public sanitary sewer and water main and private sanitary and water laterals. All trenches over the replaced utilities were patched in temporary asphalt as storm sewer installation and road surface reconstruction will follow in the 2025 construction season.

Moving forward, the Racine Street Project schedule is as follows:

August 2024 Final Road Plans and Specifications will be submitted to WisDOT for review

November 2024 Road Reconstruction Plans out to bid

Spring 2025 Road Reconstruction is anticipated to commence and will include:

Construction Activities under WisDOT Contract:

- Storm sewer reconstruction
- Traffic signal replacement at Seventh Street
- New sidewalk with ADA accessible curb ramps
- New concrete roadway with curb and gutter
- Addition of bike lanes on both sides of the road
- Designated parking on west side of the road

Construction Activities under City of Menasha Contract:

- Traffic signal rehabilitation and reconfiguration at Third Street
- Pavement re-striping of Racine Street from First to Third Streets
- Pavement re-striping of Third Street from DePere to Tayco Streets

Late Fall 2025 Road reconstruction is anticipated to be complete



MEMORANDUM

DATE: July 19, 2024
TO: Menasha Utilities Commission and Managers
FROM: Kristin Hubertus, Finance Manager
RE: *2025 Strategic Plan, Budget, and Planning Schedule*

July-August Meet with Managers on current year budget and what will be accomplished yet in 2024. This will assist them in preparation for the 2025 Budget.

July 31 Distribution of budget packet and strategic plan updates to Managers

August Electric and Water Department meetings to include employees in Budget and Strategic Plan process. Work with Finance Department on any budget preparation questions.

August 30 Submit Electric, Water and Telecommunications Strategic Plan updates, Operating and Capital Budgets to Finance Department

September Budget entered and reviewed with Managers

September 20 Preliminary Budget and Overall Strategic Plan finalized with General Manager

September 26 Preliminary Budget and Strategic Plan sent to the Commission

October 2 **Special Commission meeting scheduled at 8:00 a.m.:** Final Strategic Plan and Budget Approval for Electric, Water, Telecommunications and Energy Services



June 2024 Company Strategic Initiative Update

Our primary mission is to provide safe, reliable, and environmentally sound utilities at reasonable rates to all customers served by Menasha Utilities

System Reliability through improvements and technology

Electric Reliability Indices and Outage Information

Outages Less Than 1 Minute (Trip & Reclose)

Date	Cause	Description	Customers
6/24/2024	OH Equip Failure	Failed Arrestor	1,190

Outages

Date	Cause	Description	Customers	Duration
6/16/2024	OH Equip Failure	Broken Stinger	1	105
6/17/2024	Birds, Animals	Replaced fuse	2	60

Outages to Date

Cause	Outages	Customers	Duration	After Hours
Supply to City				
OH Equip. Failure	6	82	420	2
UG Equip. Failure				
Weather	8	94	4,050	3
Birds, Animals, Snakes, etc.	2	16	87	
Trees	1	1	90	
Foreign Interference				
Human	3	30	720	
Other				
Unknown				
Total:	18	220	5,202	5

Water Quality, System Data and Main Break Information

Flow	X1000 Gallons	5yr Avg	% of Flow
High Lift to Dist	67,675	56,842	
Dist to Resale	14,515	12,713	21%
Largest Ind	17,183	6,879	25%
2nd Largest Ind	6,701	6,282	10%

Expense	Total Cost	5yr Avg	Cost Per 1000 Gallons
Chemicals	\$34,667	\$26,155	\$0.512
Electricity	\$8,988	\$10,811	\$0.133
Natural Gas	\$207	\$203	\$0.003
Sewer User Fee	\$9,227	\$7,960	\$0.136

System Reliability through improvements and technology (cont)

	Raw Water			Finished Water		
	Avg	Syr Avg	Ratio	Avg	Syr Avg	Ratio
Color	71.00	65.00	109.2%	7.00	4.00	175.0%
pH	8.18	8.17	100.1%	8.39	8.42	99.6%
T-Odor	22.70	28.60	79.4%	1.00	1.00	100.0%
Temp. C	22.70	22.90	99.1%	22.70	22.90	99.1%
Turbidity	6.80	5.40	125.9%	0.07	0.07	100.0%

Main Size	Address/Location	Cause Description	Est Water Loss in 1000/gal
3/4"	721 Ninth St.		30

Electric and Water Locates and Meter Information

	Month	Year to Date	Project to Date
Electric and water locates	392	1,681	N/A
Total Electric AMR installed/changed out	-	46	3,450
Total Electric AMI installed	223	503	6,021
Electric Meters Tested	223	503	N/A
Total Water AMR installed/changed out	-	-	2,459
Total Water AMI installed	107	721	2,514
Water Meters Tested	107	721	N/A

Customer Service and Customer Satisfaction

- * Presented scholarships to two Menasha High School seniors at their awards program
- * Website updates
- * Worked on updates to lighting setup

Electric & Water Disconnections

Disconnections	Jun-23	Jun-24
Calls Made	322	357
Disconnected	104	64
Reconnected	83	53

- * Worked with WPPI to get new water charges implemented that were effective with water rate case
- * Worked with WPPI to establish new service order for storing water meter testing data
- * Setup of new stormwater rates in Northstar that the City approved to be effective 7/1/24
- * Updates to customer service procedures and added a new one
- * Updates to letters in Northstar to include adding a new one for mid-year customer budget account review
- * \$1,000 incentive for compressed air project at industrial customer
- * \$1,000 incentive for LED lighting project at industrial customer
- * \$1,000 Economic Development Grant to City of Menasha

Customer Service and Customer Satisfaction (cont)

- * Began planning for Public Power Week Expo in October
- * Assist with member loan application for Public Works Solar City Street Lights project
- * Energy Team meeting at industrial customer
- * Sent greenhouse gas emissions information to industrial accounts as requested
- * Solar: 1 application/0 inquiries/0 installations

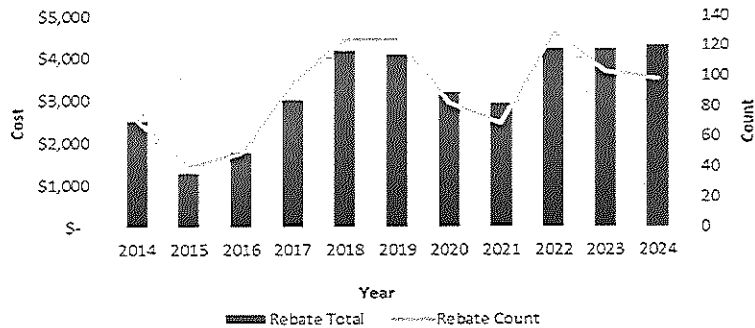
Focus On Energy Jan 1-Jun 30, 2024 stats:

Program	Customer Count	Project Count	kW Savings	kWh Savings (First Year)	Therm Savings (First Year)	Total Incentive
Business & Industry	2	2	1	15,320	0	\$655
Community Impact Program	6	10	11	42,362	3,220	\$125,786
Online Marketplace	35	36	0	9,969	1,004	\$1,917
Free Packs	109	112	1	6,262	1,820	\$4,110
Large Industrial	3	4	16	303,971	0	\$13,132
Residential Midstream Multifamily	19	56	0	441	0	\$91
Residential New Construction	1	1	18	95,181	8,360	\$8,649
Schools & Government-Design Assistance	1	1	0	0	0	\$10,000
Schools & Government K-12	1	1	0	138,837	8,734	\$9,396
TA Building Shell	4	4	1	2,251	371	\$3,275
TA HVAC	48	49	-3	-13,670	4,658	\$10,247
TA Smart T-stats	3	3	0	1,421	92	\$150
TA Renewable Energy	1	1	2	8,558		\$500
Total	227	281	47	611,698	28,697	\$189,999

For reference, in 2023, MU customers received \$103,310 and saved 1.3M kWh for the same period of January- June.

Mid-year MU rebate totals. In 2024, MU added a new rebate program for electrified landscaping equipment (lawnmower, snowblower, leaf blower, chainsaw, trimmer). We have already matched our annual rebate totals (count & dollars in red) in just 6 months compared to 2023.

Rebate Totals



Financial and strategic focus including fair and competitive rates

- * Financial and Project Status Report for month includes information on this objective.
- * File Safe Drinking Water Application for 2025 Water Main project should we have a need to borrow
- * Safe Drinking Water Loan for the 2024 Water Main project was approved by City Council
- * Work with McMahon on the design, budget and bidding information for a potential office remodeling project
- * Work with consultants on the Water Plant network segmentation project
- * Discussion and development of new AMI implementation plan to bring back to the Commission
- * Work on the GIS mapping and field verifications for Electric, Water and Telecommunications
- * Responded to Data requests from the PSC on the electric rate case
- * Continued communication and response to the PSC on the Project Share Application and the approval of the tariff

Cultivate a strong and effective team through training and communication

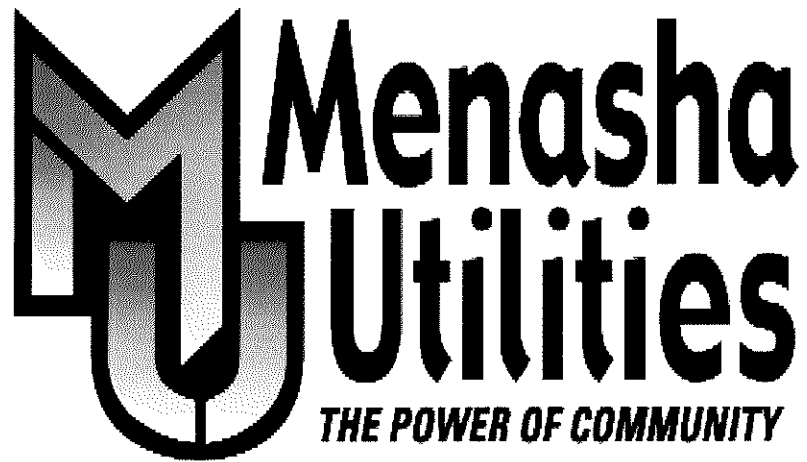
- * Management participation at WPPI committee meetings - Executive Committee Meeting, Finance and Audit Committee.
- * Management participation at the APPA National Conference in San Diego
- * Joint Council and Commission meeting with Mike Peters from WPPI Energy
- * Interviews for the Water Maintenance/Operator Position
- * Employee participation in MEUW management training series
- * Management participation in WPPI Tech Suite Focus Group
- * Management participation in APPA webinar
- * Management participation in CVMIC training webinar
- * Management and ESR meet with Power Supply department at WPPI Energy to learn more about the WPPI-owned resources, how they operate, the MISO market, and how they keep costs low.
- * Management and employee participation in the WPPI Embedded Cost Credits, Line Extensions & Standard Size Transformers webinar
- * Management participation in the WIAWWA Treatment Operations Committee planning meeting

Provide and Promote the Health and Safety of Employees

- * OSHA rate monthly and year to date = 0 accidents.
- * Wellness Committee provided fresh fruit cups to all employees.
- * Safety Committee Meeting regarding Accident Reports and Training and Safety Programs.

Safety Training During the Month

Training	Attendance
Weather/Seasonal Training	23
Chainsaw & Tree Felling	3



June 2024

**Financial and
Project Status
Reports**



Memorandum

Date: July 19, 2024

To: Menasha Electric and Water Commission

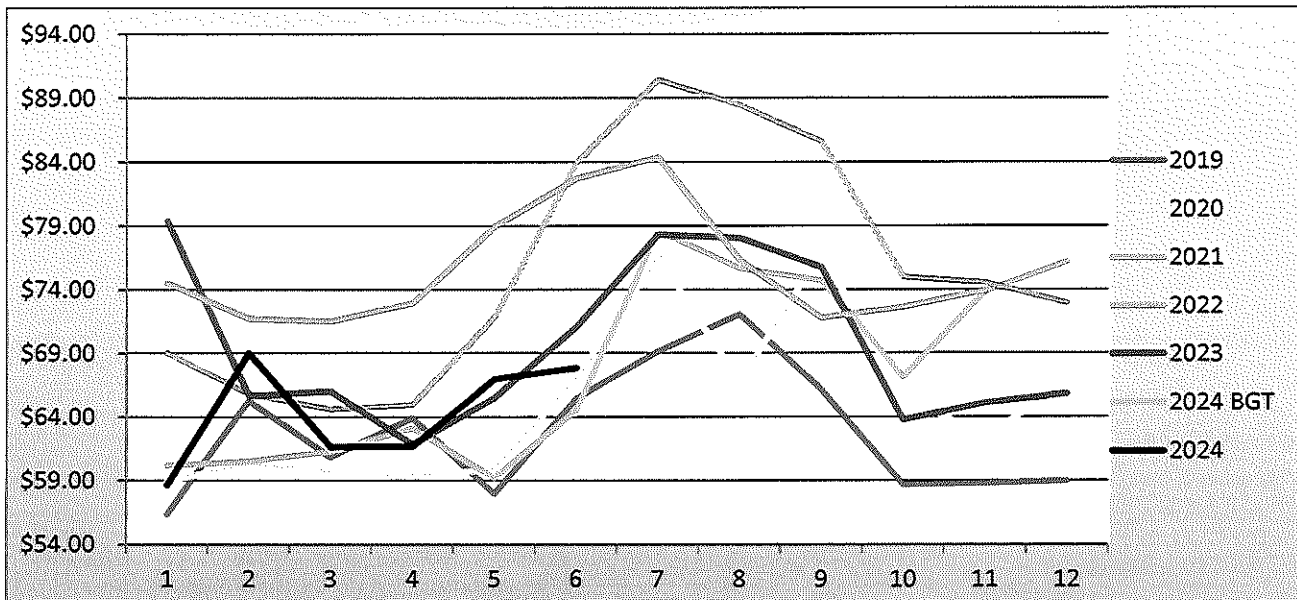
From: Kristin Hubertus, Finance Manager

Re: June Financial Statements compared to Budget

Electric Utility

The consumption of electricity was lower than budget by 8%, or 3.5 million kWh for the month of June. Industrial customers were the driver taking 8.7% less than expected. One of our larger customers had their annual boiler outage that lasted five days. Compared to last year at this time, total consumption has decreased by 3 million kWh. The budgeted cost of power was \$78.92/MWh and the actual for the month was 14.1% lower at \$67.82/MWh. WPPi reported that there were lower market energy and IOU costs.

Average Power Cost by Month (MWh)



Net Operating Income was negative for the month due to the variance between the revenues and the cost of power. All pass-through rates (PCAC, DCA, and ECA) were lower than the budget in June. All other expenses were lower than the budget for June due to lower expenses.

The Electric Project Status Report shows that in June work continued on the Water Street and Racine Street rebuilds. The Mathewson Street overhead rebuild also started. Meters and another transformer were received in June. In the completed projects section, the CP-3 customer conversion project that started back in 2021 is marked as complete. This project took the old overhead H-structures to an underground setting and it improved reliability.

Water Utility

Water usage increased by 37%, or over 16 million gallons, compared to budget for the month of June. The Industrial and Resale customer classes took 15.1 and 2.7 million gallons more for the month, respectively. We produced nearly 68 million gallons of water in June, and this is the most water we have produced since July 2019 for an entire month. Also, in June on a single day, the plant produced 4.995 million gallons. We have not produced a number this high since June 2018 (4.726 M/Gal) and June 2012 (5.248 M/Gal) before that. For the year, total consumption is higher than budget by 54 million gallons of water, or 22% due to the Industrial and Resale customer classes.

Revenues were higher and all expenses were lower for the month, making Net Operating Income higher than budget by \$211,718. The new water rates became effective June 1, 2024, and with that the rate of return increased from 4.9% to 6.2%. Even with producing that much water in a month, chemical costs were lower than budget by \$8,154. Transmission and distribution expenses are less due to not receiving any invoices from the City for road repairs for main breaks yet, no main breaks for the month of June, and not needing to repair the Clearwell walls and ceiling that was budgeted.

On the Water Project Status Report, the main replacement project on Racine Street is complete; however, we need to receive the final invoices on the project. A valve on DePere and 11th Street was replaced because it failed during exercising due to the bolts rotting off the old valve. We also purchased a VFD drive for the Water Plant to replace a failed drive.

MENASHA ELECTRIC UTILITY FINANCIAL REPORT

kwh Consumption for June

	Current Month	Budget	LY Same Month	Last Month	YTD	YTD Budget
Purchases	41,667,375	43,841,592	44,438,467	41,601,941	247,370,510	258,875,491
Residential	4,498,328	4,756,481	4,748,702	4,266,350	28,133,937	29,571,228
Commercial	1,301,205	1,310,714	1,367,402	1,127,787	7,801,891	7,955,321
Other	190,177	178,265	199,206	199,452	1,289,272	1,102,470
Industrial	33,847,097	37,076,272	36,486,350	35,093,443	206,544,985	217,176,804
Total kwh	39,836,807	43,321,732	42,801,660	40,687,012	243,770,085	255,805,623
System Losses	4.39%	1.19%	3.68%	2.20%	1.46%	1.19%
Maximum Demand	71,386	74,555	75,743	65,121		

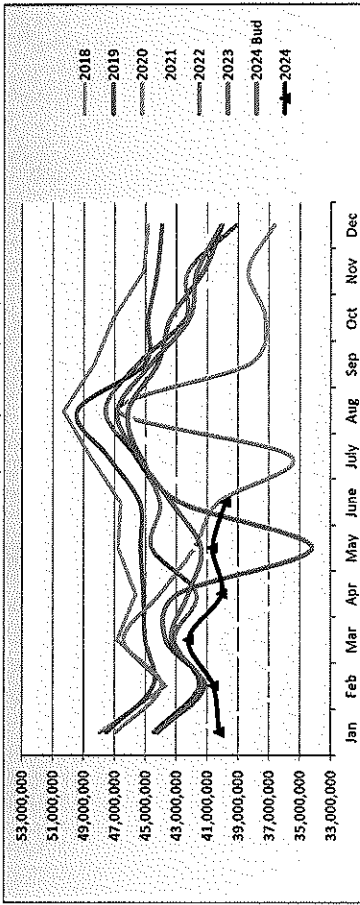
Income Statement for June

	Current Month	Budget	LY Same Month	Last Month	YTD	YTD Budget
Sales	\$3,163,568	\$3,869,806	\$3,455,809	\$3,195,549	\$18,522,287	\$21,776,840
Other	\$16,846	\$18,266	\$18,232	\$19,314	\$97,570	\$101,323
Total Revenues	\$3,180,414	\$3,918,072	\$3,474,041	\$3,214,863	\$18,619,857	\$21,878,163
Purchase Power	\$2,826,010	\$3,459,974	\$3,156,586	\$2,785,356	\$15,900,704	\$19,051,790
Expenses	\$226,123	\$276,786	\$211,827	\$231,780	\$1,622,421	\$1,773,736
PILOT (Taxes)	\$52,432	\$59,252	\$58,275	\$52,432	\$314,590	\$355,515
Depreciation	\$99,739	\$97,033	\$103,433	\$99,738	\$598,420	\$582,199
Total Expenses	\$3,204,304	\$3,893,046	\$3,529,921	\$3,169,306	\$18,436,135	\$21,763,240
Net Operating Income	-\$23,890	\$25,026	-\$55,880	\$45,557	-\$183,722	\$114,923
Revenues per Mwh	\$79.44	\$90.02	\$80.77	\$78.57	\$76.03	\$85.13
Ave Power Cost per Mwh	\$67.82	\$78.92	\$71.03	\$66.95	\$64.28	\$75.40

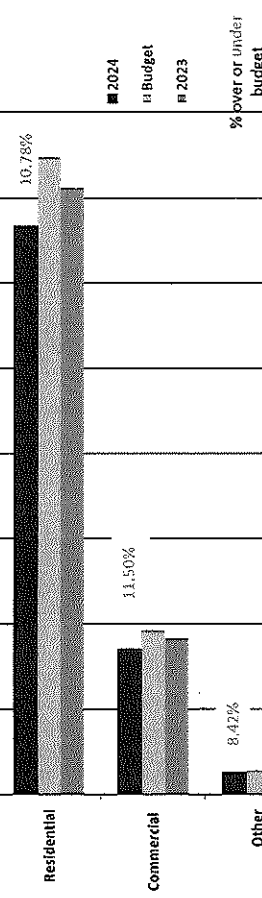
Ratios and Cash Flow for June

	Current Month	Budget/Auth	Proj Year End	Year End Budget	YTD	YTD Budget
Debt to Total Assets	37.09%					
Rate of Return	2.55%	7.00%				
Liquidity Ratio	2.52	1.50				
Debt Service Coverage	1.01	1.59	Recommended 1.25		1.70	1.51
Cash/Work Cap Balance	\$7,061,524	\$6,378,825	\$6,132,527	\$5,924,672		
# of Days Work Capital	64	53	55	49		

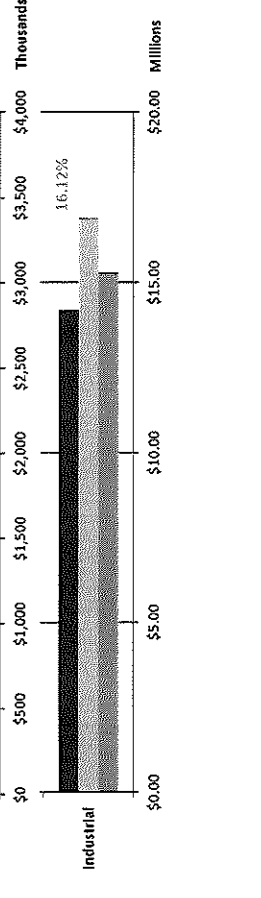
Electric Consumption by Month (kwh)



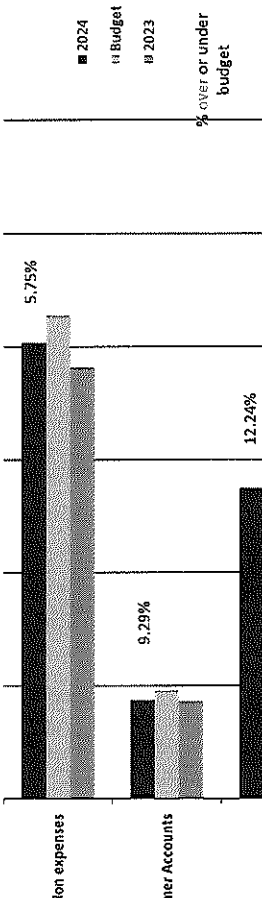
Year to Date Revenues as of June 30, 2024



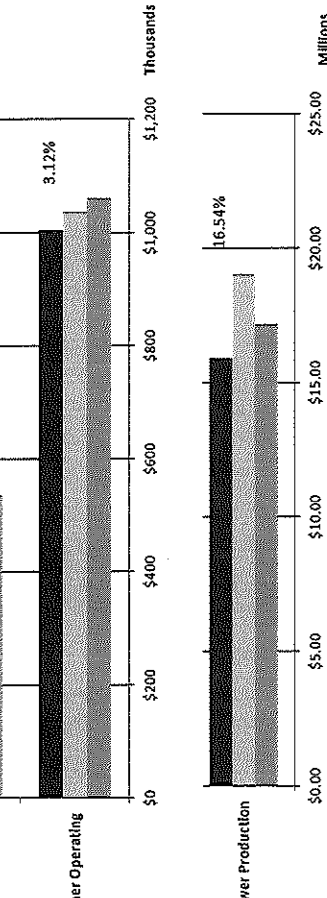
Year to Date Expenditures as of June 30, 2024



Year to Date Expenditures as of June 30, 2024



Year to Date Expenditures as of June 30, 2024



Electric Project Status Report as of June 30, 2024

Year-Budget #	Project	External Costs				Internal Costs				Variance (Over/Under)	Forecast	Budgeted Labor/Truck	Actual Labor/Truck	Target Start Date	Actual Start Date	Budgeted/Projected End Date	Actual End Date	Comments
		Budget	Actual Costs	Needed to Complete	Forecast	Actual Labor/Truck	Budgeted Labor/Truck	Actual Start Date	Budgeted/Projected End Date									
Electric Distribution																		
2024-5	2024 Developer Projects (Billable work)	25,000	10,030	14,970	25,000	0	9,739	9,547	17,487	Jan-24	Jan-24	Dec-24					Worked on 2 poles for accidents and a new URD service. Worked on 4 services in June in LP.	
2023-17/2024-12	New/Upgraded Service Installations	100,000	52,640	47,360	100,000	0	22,025	21,705	21,705	Aug-23	Feb-24	Oct-24					Line crew completed URD portion in June. Need road construction complete to finalize.	
2024-13	Water Street Upgrade	25,000	13,159	11,841	25,000	0	14,071	15,193	15,193	Apr-24	Jun-24	May-24					Started OH project in June.	
2024-15	Mathewson Street Rebuild	115,000	42,083	72,917	115,000	0	38,847	89,821	89,821	Apr-24	Apr-24	Sep-24					Need to do URD boring when road shuts down again.	
2024-4	Relocate Racine Street Facilities	180,000	169,995	10,005	180,000	0	20,924	20,924	20,924	Jan-24	Mar-24	Dec-24					We purchased 200 meters and CT's for metering in June.	
2023-10/2024-9	Electric Meters & Metering Equipment	310,921	190,705	120,216	310,921	0	15,018	15,018	15,018	Jul-24	Jan-24	Aug-24					Received (1) 75kva pad mount transformer in June.	
2024-6	Transformer Purchases	55,000	18,543	36,457	55,000	0	24,553	65,114	65,114	Jan-24	Jan-24	Dec-24					Worked on pole pulling and 2 pole replacements in June.	
2024-14	Unexpected/Unscheduled Projects	10,000	10,000	10,000	10,000	0	656	7,452	7,452	May-24	Jun-24	Dec-24					Started drawings internally.	
2024-2	Acquisitions (Racine/Valley)	82,000	24,518	57,482	82,000	0	2,506	8,682	8,682	Jan-24	Mar-24	Dec-24					The contractor has been working on Plank and heading north up London and Elizabeth.	
2024-7	Tree Trimming	14,000	2,404	11,596	14,000	0	1,546	25,467	25,467	Jun-23	Jan-24	Dec-24					Ordered operators van in Sept 23. Multi-year project.	
2023-11/2024-11	Tools & Equipment	305,384	9,634	295,750	305,384	0	47,887	29,237	29,237	Jun-21	Jul-21	Aug-24					No Change Purchased rake & wrecking bar.	
2023-14	Rebuild Overhead around Jefferson Park Area	80,000	80,000	80,000	80,000	0	11,632	11,632	11,632	May-23	May-23	Dec-24					No Change PSE engineering continued in Jan.	
2024-8	Ground CT Cabinet	224,000	224,000	224,000	224,000	0	10,852	10,852	10,852	Jul-24	Jul-24	Aug-24					Tabled due to customer plant shutting down. Need to do if another company goes in.	
2024-10	Vehicle/Equipment Replacement	20,000	20,000	20,000	20,000	0	47,887	29,237	29,237	May-24	May-24	Oct-24					Ordered operators van in Sept 23. Multi-year project.	
2021-11/2022-17	Install Recloser on Circuit 13-4-2	205,000	181,284	181,284	205,000	23,716	130,059	130,059	130,059	Jan-21	Jul-21	Aug-24					Jun-24 Finalizing the project in May.	
2022-9/2023-9	Cp-3 Customer OH-URD Conversion/Radial Rebuild	168,000	130,059	130,059	168,000	37,941	60,500	60,500	60,500	May-22	Jan-22	Jan-24					Received \$15,100 for selling 2002 Forklift (purch price \$33,410).	
2023-15	Vehicle/Equipment Replacement (2023)	60,500	59,965	535	60,500	0	15,492	15,492	15,492	Apr-23	Apr-23	Sep-24					Purchased wire & misc supplies.	
2024-10	Substations	47,000	6,000	41,000	47,000	0	1,614	17,212	17,212	May-24	Mar-24	Oct-24					Outside engineering in progress.	
2024-6	Replace T2-3 Transformer Foundation at Northside	4,007	4,007	4,007	4,007	0	4,007	4,007	4,007	Jan-24	Feb-24	Dec-24					Purchased optacam termination kit.	
2023-14	Substation Tools & Equipment	139,500	91,783	47,717	139,500	0	15,492	15,492	15,492	Jul-23	May-24	Sep-24					No Change Received circuit switcher in May.	
2024-8	Replace Circuit Switcher 138-CS1-4 at Tayco	70,000	2,929	67,071	70,000	0	8,606	8,606	8,606	Apr-24	Feb-24	Jun-24					No Change Purchased stud connector in April.	
2024-4	Transformer Bushing Replacement	20,000	4,292	15,708	20,000	0	8,096	8,096	8,096	Apr-22	Jun-22	Jun-24					No Change Carry project forward to 2024.	
2022-7	Meadows New Transformer/Bus Differential Relays	6,693	6,693	6,693	6,693	0	2,759	2,759	2,759	Jan-24	Jan-24	Jun-24					Overage to Sub tools/equipment.	
2024-9	Substation Security	8,500	8,500	8,500	8,500	0	5,737	5,737	5,737	May-24	May-24	Sep-24						
Business Operations																		
2021-2023/2024-12	Additional Stone for Substations	28,508	23,707	4,801	28,508	0	3,023	3,023	3,023	Mar-21	Jun-21	Sep-24						Purchased fiber supplies, enclosures.
2024-9	RF Readers for Garage Doors/Automate All Gates	32,000	16,629	15,371	32,000	0	12,426	12,426	12,426	Mar-24	Dec-23	Apr-24						Purchased hard drive for server.
2024-4	GIS Server	30,000	2,670	27,330	30,000	0				Jan-24	Feb-24	Dec-24						Worked continued on GIS project.
2024-4	Computerized W.O. Process/Central Database Sys	30,000	2,670	27,330	30,000	0				Jan-24	Feb-24	Dec-24						

Electric Project Status Report as of June 30, 2024

Year-Budget #	Project	External Costs				Internal Costs				Budgeted/Projected End Date	Actual End Date	Comments
		Budget	Actual Costs	Needed to Complete	Forecast	Variance (Over)/Under	Actual Labor/Truck	Budgeted Labor/Truck	Target Start Date			
2024-6	Computer Upgrades	16,910	7,884	9,026	16,910	0	0	Jan-24	Feb-24	Dec-24	No Change	Purchased 5 computers In March.
2024-10	Renewable Generation / EV Charging Project	10,000		10,000	10,000	0	0	Aug-24		Dec-24		
2024-14	Update Commission Room	25,800		25,800	25,800	0	0	Apr-24		Jun-24		Approved at Apr meeting; \$800 overage from sign budget.
2024-13	Educational Kiosks	10,000		10,000	10,000	0	0	Jan-24		May-24		Reviewing with UW closing.
2024-7	Printer/Copier Replacement	7,500		7,500	7,500	0	0	Dec-24		Dec-24		Continues to be a placeholder.
2023-10/2024-11	New Front Sign at the Office Complex	30,200	23,061	7,139	23,061	7,139	1,852	Aug-23	Nov-23	May-24	May-24	Sign installed in April.
Total		2,466,423	1,139,889	1,309,649	2,397,627	68,796	185,998					416,853

MENASHA WATER UTILITY FINANCIAL REPORT

Gallons of Consumption for June (000)

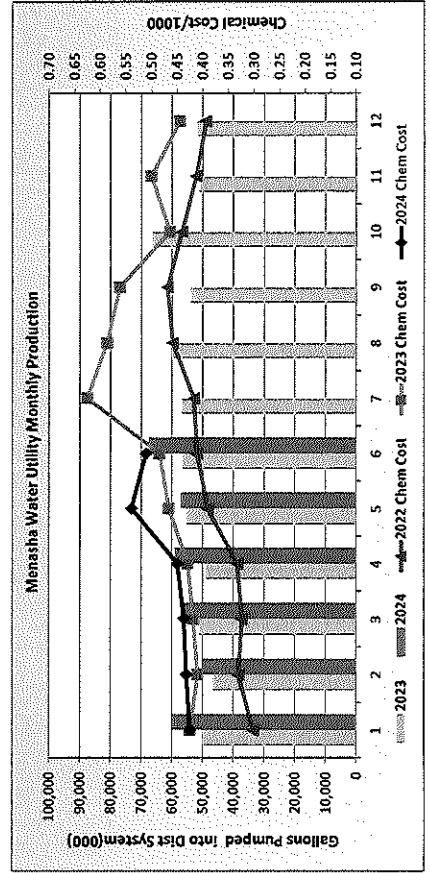
	Current Month	Budget	LY Same Month	Last Month	YTD	YTD Budget
Water Produced Pumped from HPS to Dlist	67,869	N/A	56,542	57,110	356,889	N/A
	67,675	N/A	56,801	57,229	351,221	N/A
Residential	13,685	14,736	16,046	13,385	78,946	78,932
Residential Multi-Family	707	891	932	793	5,013	4,864
Commercial	3,163	3,142	3,055	3,309	19,403	17,638
Industrial	25,992	10,937	9,976	14,119	105,721	71,074
R resale	14,515	11,851	14,778	15,374	85,982	66,085
Municipal	1,332	1,795	1,398	1,378	5,026	7,274
Total Gallons	59,394	43,352	46,185	48,358	300,089	245,877
Internal Use	3,524		2,682	3,989	14,940	
Leaks	30		1,338	46	4,309	
Flow/flushing/Fire	182		224	198	484	
System Losses	6.72%		11.22%	8.10%	8.94%	
Target Loss Ratio					8%	

Income Statement for June

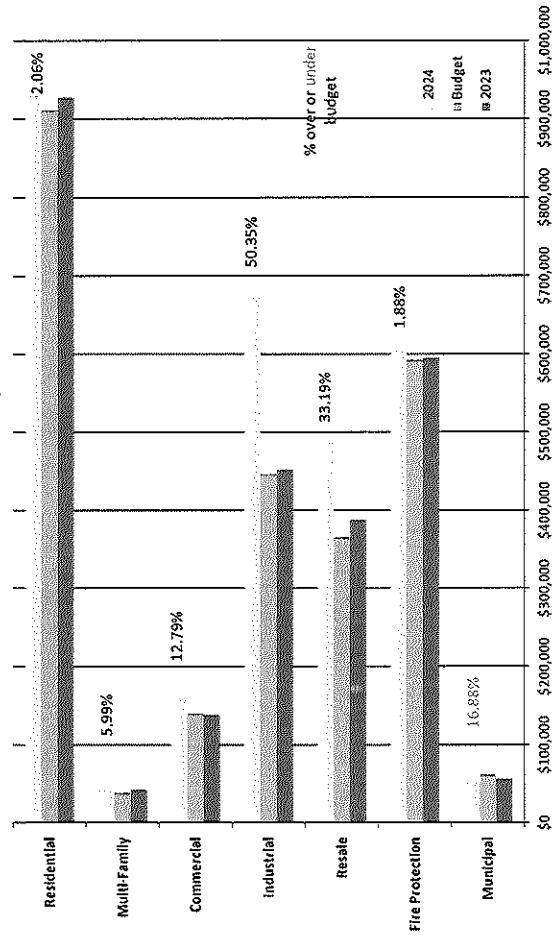
	Current Month	Budget	LY Same Month	Last Month	YTD	YTD Budget
Sales	\$598,175	\$451,862	\$463,061	\$473,557	\$2,946,943	\$2,560,740
Other	\$2,850	\$2,824	\$2,435	\$2,678	\$21,691	\$18,272
Total Revenues	\$601,025	\$454,686	\$465,496	\$476,235	\$2,968,633	\$2,579,012
Water Treatment	\$96,840	\$111,559	\$81,117	\$111,133	\$614,582	\$649,020
Expenses	\$120,319	\$163,630	\$120,789	\$121,219	\$804,321	\$986,314
PILOT (Taxes)	\$55,723	\$63,598	\$62,424	\$55,723	\$384,338	\$381,587
Depreciation	\$93,498	\$92,573	\$91,447	\$93,498	\$560,989	\$555,438
Total Expenses	\$366,380	\$431,360	\$385,777	\$381,573	\$2,314,229	\$2,572,359
Net Operating Income	\$234,645	\$22,927	\$109,718	\$94,662	\$654,404	\$6,652

Ratios and Cash Flow for June

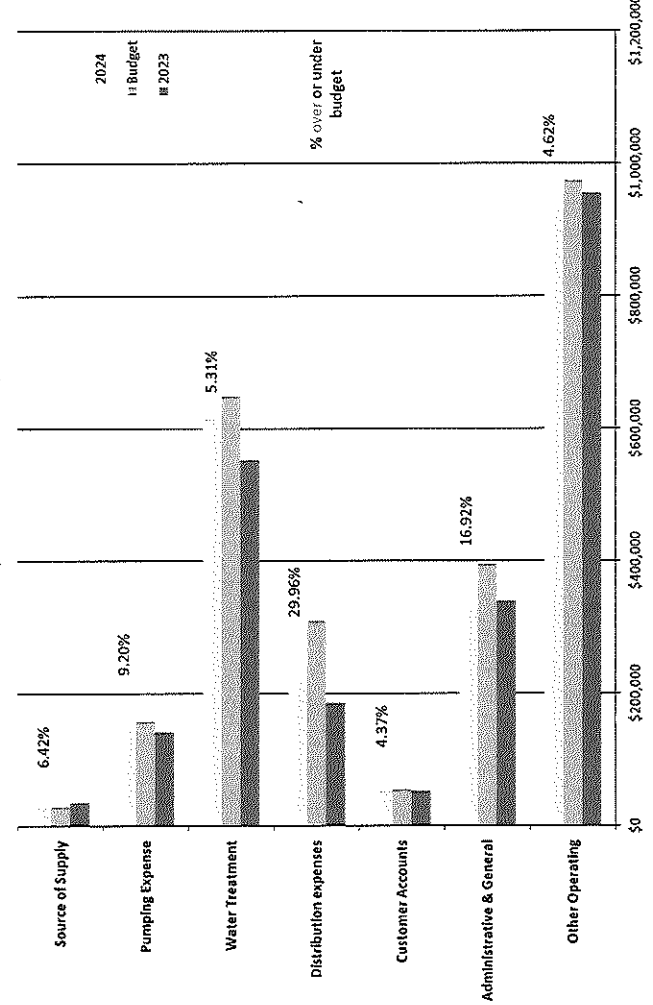
	Current Month	Budget/Auth	Proj Year End	Year End Budget	YTD	YTD Budget
Debt to Total Assets	28.15%					
Rate of Return	6.26%					
Liquidity Ratio	2.37					
Debt Service Coverage	2.84					
# of Days Work Capital	102	72	105	7	1.70	0.79
Net Cash Balance	\$1,063,700	\$239,908	\$1,093,302	\$83,368		



Year to Date Revenues as of June 30, 2024



Year to Date Expenditures as of June 30, 2024



Water Project Status Report as of June 30, 2024

External Costs Internal Costs

Year-Budget #	Project	Budget	Actual Costs	Needed to Complete	Forecast	Variance (Over)/Under	Internal Costs		Budgeted Labor/Truck	Actual Labor/Truck	Target Start Date	Actual Start Date	Budgeted/Projected End Date	Actual End Date	Comments
							Budgeted Labor/Truck	Actual Labor/Truck							
Water Plant															
2024-4	Tools and Equipment	18,000	15,574	2,426	18,000	0	0	0	0	0	Jan-24	Apr-24	Dec-24	Dec-24	Replaced VFD drive for failed unit in June.
2024-11	Water Plant Network Segregation	3,800	3,800	0	3,800	0	0	1,443	0	0	Apr-24	Apr-24	Dec-24	Dec-24	Using funds from PLCS project.
2024-11/2023-9	Instrumentation	15,000	4,427	10,574	15,000	0	0	348	0	0	Jan-24	Jan-24	Dec-24	Dec-24	No Change Purchased chlorine analyzer for the HLPS in Jan.
2018-2023/2024-9	Water Tower Piping/Painting Project	239,216	216,395	22,821	239,216	0	0	2,833	10,446	0	Apr-22	Sep-22	Dec-23	Dec-23	No Change Insulation for the piping part completed.
2014-2017/2021-10	Raw Water Intake & Pre-Treatment Basin Upgrade Plant PLCs & Integrate with existing PLC	43,622	26,122	17,500	43,622	0	0	9,673	4,795	0	Jan-18	Dec-17	Aug-24	Aug-24	No Change Sent letter to DNR after Nov commission meeting As of Aug 2023, getting outside quotes. Carry forward to 2024 due to large projects in fall.
2024-3	North HLPS 24" Pipe Replacement	35,000	35,000	0	35,000	0	0	1,654	0	0	Mar-24	Mar-24	Oct-24	Oct-24	
2024-5	HVAC Heater Replacements	30,000	30,000	0	30,000	0	0	630	0	0	Oct-24	Oct-24	Dec-24	Dec-24	Continues to be a placeholder.
2024-6	Facility Modifications	100,000	100,000	0	100,000	0	0	2,790	0	0	Jul-24	Jul-24	Dec-24	Dec-24	\$825 for Scale Replacement coverage
2024-7	Water Plant Equipment Failure	39,175	39,175	0	39,175	0	0	6,966	0	0	May-24	May-24	Sep-24	Sep-24	
2024-8	Pre-treatment Optimization & Filter Aid	40,000	40,000	0	40,000	0	0	1,550	0	0	Jan-24	Jan-24	Dec-24	Dec-24	Issued PO in March for \$19,926
2024-10	Lab Equipment	5,000	5,000	0	5,000	0	0	3,100	0	0	Apr-24	Apr-24	Oct-24	Oct-24	Installed new carbon scales in April.
2024-13	Sludge Scrapers Gearbox & Motor Repairs	24,000	24,000	0	24,000	0	0	0	0	0	Jan-24	Jan-24	Dec-24	Dec-24	
2024-12	Scale Replacements	14,825	14,825	0	14,825	0	0	0	0	0	Apr-24	Apr-24	Oct-24	Oct-24	
Water Distribution															
2024-7	Water Main Replacement for 2024	986,105	540,050	446,055	986,105	0	0	54,019	47,920	0	May-23	May-23	Dec-24	Dec-24	The project is complete; waiting for final invoices. We installed 3,369' of 8" and 232' of 6" water main (total 3,601').
2024-5	Replacement of Valves and Hydrants	18,000	4,590	13,410	18,000	0	0	2,492	7,579	0	Apr-24	Jun-24	Dec-24	Dec-24	12" valve on the NW corner of DePere & 11th failed during exercising (bolts rotted off).
**	LSL Replacement Program (MU/City/Cust sides)		13,500		13,500						Mar-24	Mar-24	Dec-24	Dec-24	3 customer side lead services replaced in June. All took the loan. 8 in total this year.
2024-6	Water Meters - AMI Group Replacement	146,708	91,341	55,368	146,708	0	0	19,632	19,632	0	Jan-24	Jan-24	Dec-24	Dec-24	Purchased 1 - 4" & 5 - 1" meters in May.
2024-8	Water Service Replacements	18,000	18,000	0	18,000	0	0	9,095	0	0	Jan-24	Jan-24	Dec-24	Dec-24	
2024-9	Tools and Equipment	6,000	6,000	0	6,000	0	0	0	0	0	Jan-24	Jan-24	Dec-24	Dec-24	
2024-10	Large Meter Plumbing	7,500	7,500	0	7,500	0	0	0	0	0	Jan-24	Jan-24	Dec-24	Dec-24	
Business Operations															
2023-5/2024-8	Water Plant SCADA Upgrade	114,000	41,456	72,544	114,000	0	0	4,242	108,902	0	Nov-23	Sep-23	Dec-24	Dec-24	No Change Software trailing continues.
2024-6	Computer Upgrades	8,590	2,061	6,529	8,590	0	0	0	0	0	Jan-24	Jan-24	Dec-24	Dec-24	No Change Purchased 1 computer in March for Water Dist.
Total		1,954,841	961,132	1,007,208	1,968,340	0	0	75,994	222,672	0					

Water Project Status Report as of June 30, 2024

Year-Budget #	Project	External Costs				Internal Costs				Budgeted/Projected/Actual End Date	Actual End Date	Comments
		Budget	Actual Costs	Needed to Complete	Forecast	Variance (Over/Under)	Actual Labor/Truck	Budgeted Labor/Truck	Target Start Date			
Water Plant												
2024-4	Tools and Equipment	18,000	15,574	2,426	18,000	0			Jan-24	Apr-24	Dec-24	Replaced VFD drive for failed unit in June.
**	Water Plant Network Segregation	3,800	3,800		3,800	0	1,443		Apr-24	Apr-24	Dec-24	Using funds from PLCS project.
2024-11	Instrumentation	15,000	4,427	10,574	15,000	0			Jan-24	Jan-24	Dec-24	Purchased chlorine analyzer for the HHS in Jan.
2022-11/2023-9	Water Tower Piping/Painting Project	239,216	216,395	22,821	239,216	0	10,446	348	Apr-22	Sep-22	Dec-23	No Change Insulation for the piping part completed.
2018-2023/2024-9	Raw Water Inlet & Pre-Treatment Basin	43,622	26,122	17,500	43,622	0		2,833	Jun-18	Dec-17	Dec-24	No Change Sent letter to DNR after Nov commission meeting
2014-2017/2021-10	Upgrade Plant PLCS & Integrate with existing PLC	64,100	6,367	57,733	64,100	0	4,795	9,673	Feb-14	Feb-14	Aug-24	As of Aug 2023, getting outside quotes. Carry forward to 2024 due to large projects in fall.
2024-3	North HHS 24" Pipe Replacement	35,000		35,000	35,000	0		1,654	Mar-24	Oct-24	Oct-24	
2024-5	HVAC Heater Replacements	30,000		30,000	30,000	0		630	Oct-24	Jul-24	Dec-24	
2024-6	Facility Modifications	100,000		100,000	100,000	0			Jul-24	Jan-24	Dec-24	Continues to be a placeholder.
2024-7	Water Plant Equipment Failure	39,175		39,175	39,175	0		2,790	Jan-24	May-24	Dec-24	\$825 for Scale Replacement overage
2024-8	Pre-treatment Optimization & Filter Aid	40,000		40,000	40,000	0		6,966	May-24	Jan-24	Sep-24	
2024-10	Lab Equipment	5,000		5,000	5,000	0			Jan-24	Jan-24	Dec-24	Issued PO in March for \$19,926
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2024-12	Scale Replacements	14,825	14,825		14,825	0		3,100	Apr-24	Apr-24	Oct-24	May-24 installed new carbon scales in April.
Water Distribution												
2024-7	Water Main Replacement for 2024	986,105	540,050	446,055	986,105	0	54,019	47,920	May-23	May-23	Dec-24	The project is complete, waiting for final invoices. We installed 3,369' of 8" and 232' of 6" water main (total 3,601').
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2024-6	Water Meters - AMI Group Replacement	146,708	91,341	55,368	146,708	0		19,632	Jan-24	Jan-24	Dec-24	Purchased 1 - 4" & 5 - 1" meters in May.
2024-8	Water Service Replacements	18,000		18,000	18,000	0		9,095	Jan-24	Jan-24	Dec-24	
2024-9	Tools and Equipment	6,000		6,000	6,000	0			Jan-24	Jan-24	Dec-24	
2024-10	Large Meter Plumbing	7,500		7,500	7,500	0			Jan-24	Jan-24	Dec-24	
Business Operations												
2023-5/2024-8	Water Plant SCADA Upgrade	114,000	41,456	72,544	114,000	0	4,242	108,902	Nov-23	Sep-23	Dec-24	No Change Software training continues.
2024-6	Computer Upgrades	8,590	2,061	6,529	8,590	0			Jan-24	Jan-24	Dec-24	No Change Purchased 1 computer in March for Water Dist.
Total		1,954,841	961,132	1,007,208	1,968,340	0	75,994	222,672				

MENASHA ENERGY SERVICES AND TELECOMMUNICATIONS UTILITY FINANCIAL REPORT

Energy Services Income Statement for June 2024

	Current Month	Budget	LY Same Month	Last Month	YTD	YTD Budget
Sales	\$1,081	\$1,081	\$1,081	\$1,081	\$6,484	\$6,484
Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$1,081	\$1,081	\$1,081	\$1,081	\$6,484	\$6,484
Expenses	\$27	\$28	\$27	\$27	\$161	\$171
Depreciation	\$676	\$676	\$676	\$676	\$4,055	\$4,055
Total Expenses	\$703	\$704	\$703	\$703	\$4,215	\$4,226
Net Operating Income	\$378	\$376	\$378	\$378	\$2,269	\$2,259

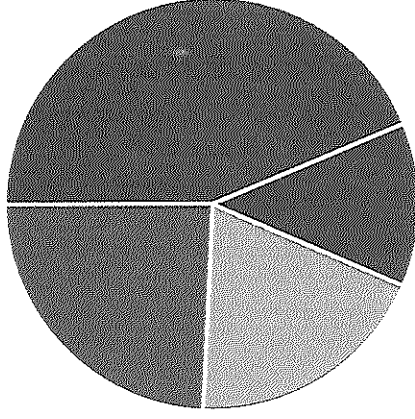
Telecommunications Income Statement for June 2024

	Current Month	Budget	LY Same Month	Last month	YTD	YTD Budget
Sales	\$9,604	\$9,693	\$9,695	\$9,606	\$57,889	\$58,151
Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$9,604	\$9,693	\$9,695	\$9,606	\$57,889	\$58,151
Expenses	\$2,430	\$1,557	\$1,903	\$5,733	\$15,315	\$9,151
PILOT (Taxes)	\$1,286	\$1,479	\$1,471	\$1,286	\$7,713	\$8,871
Depreciation	\$1,931	\$1,954	\$1,941	\$1,931	\$11,589	\$11,721
Total Expenses	\$5,647	\$4,989	\$5,314	\$8,950	\$34,617	\$29,743
Net Operating Income	\$3,958	\$4,704	\$4,381	\$655	\$23,273	\$28,408

	Current Month	Budget	Proj Year End	Year End Budget	YTD	YTD Budget
Debt to Total Assets	21.27%					
Rate of Return	28.55%					
Liquidity Ratio	11.43	1.50				
Debt Service Coverage	1.40	1.58	Recommended >1.25		1.39	1.59
Net Cash Balance	\$207,976	\$202,859	\$226,143	\$214,176		

Telecommunications Comparison

June 2024



■ Debt ■ PILOT ■ Depreciation ■ Expenses

Miscellaneous Telecommunication Financial Information
 2024 Fiber Monthly Payment to Electric \$4,376

Debt to be paid off in 2025, Rate = 3%

Total Debt Outstanding 6/30/2024 \$75,750

Total Assets for Telecommunications 6/30/2024 \$452,461

Total Utility Plant 6/30/2024 \$809,158

Utility Plant is 81% depreciated in total

Net Cash Balance includes Operations & Depreciation Funds
 Operations 6/30/2024 = -\$105

Depreciation 6/30/2024 = \$208,081

