

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

November 20, 2024

Commission President Allwardt called the Regular Meeting of the Water and Light Commission to order at 8:00 a.m., with Commissioners Roy Kordus, Austin Hammond, Antoine Tines (telephonically), and Gary Turchan (telephonically) present on roll call. Also present were Melanie Krause, General Manager; Adam Smith (telephonically), Water Utility Manager; Kristin Hubertus, Finance Manager; Steve Grenell, Engineering Manager; Paula Maurer, Customer Service Manager; Kurt Melchert, Electric Manager; and Tammy Phillips, Accounting and Administrative Assistant.

Item II. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item III. Motion made by Comm. Allwardt, seconded by Comm. Kordus, was unanimous on roll call to approve the following:

- A. Approval of Proposed Minutes of the Regular Meeting of September 25, 2024.
- B. Approval of the Proposed Minutes of the Special Budget Meeting of October 2, 2024.
- C. Approval of the Proposed Minutes of the Regular Meeting of October 23, 2024.
- D. Approval of the Proposed Minutes of the Closed Meeting of October 23, 2024.
- E. Approve and warrant the following payments dated October 24-November 20, 2024 in the amount of \$3,378,591.97.
- F. Correspondence as listed:
 - Copy of Home Energy Assessment Bill Insert
 - Copy of Habitat for Humanity Letter RE: Donation Thank-You
 - Copy of Letter from Boys & Girls Club of Menasha RE: PPW Donations
 - Copy of MU November Newsletter

Item IV. Claims Against the Utility – There were no claims discussed at this meeting.

Item V. Purchase Orders over \$10,000.00 issued since the last Commission meeting were presented for informational purposes.

The motion by Comm. Allwardt, seconded by Comm. Kordus was unanimously approved on roll call to approve the purchase orders.

Item VI. Unfinished Business - There was no unfinished business discussed at this meeting.

Item VII. New Business – 2024 Electric Distribution Projects. A PowerPoint presentation was made by Gage Schmidt and Nate Jicinsky explaining their job duties and some completed projects for 2024.

2025 Commission Calendar. The 2025 Commission Calendar was presented.

A Resolution of Appreciation for Mark Skubal and his 22 years of service to MU was presented.

The motion by Comm. Allwardt, seconded by Comm. Kordus, was unanimously approved on roll call to accept the Resolution of Appreciation for Mark Skubal.

Employee Handbook and Base Pay Rate changes and updates for 2025 were discussed.

The motion by Comm. Allwardt, seconded by Comm. Hammond, was unanimously approved on roll call to accept the Employee Handbook and Base Pay Rate changes and updates.

ESRI Update - Steve Grenell provided a look at the ESRI mapping and integration of the electric meters.

Item VIII. Strategic Reports, Monthly Strategic Initiative Update – The October report was discussed.

October Financial and Project Status Reports – Electric consumption was lower than budget by 10% due to a large customer outage, cost of power was 9.5% lower than budget, and net operating income was higher than projected by \$132,820.

Water usage increased by 10.7% compared to budget, expenses were close to budget, with chemical costs being lower, and net operating income was higher than budget by \$109,354.

After discussion, the Commission accepted the October Financial and Project Status Reports as presented.

Project Reports, Electric Projects – Crews continued work on replacing bad poles, the foundation and secondary bushing projects at Northside substation were completed, transformer inspection and testing continues, and cable testing at Melissa substation continues.

Water Projects – Two utility-side services were replaced, 2” water meters were purchased, a new HVAC rooftop unit was ordered, and winter operations have begun.

Item IX. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item X. The motion by Comm. Allwardt, seconded by Comm. Kordus, was unanimously approved on roll call at 9:38 am to convene into Closed Session pursuant to Section 19.85 (1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has Jurisdiction or exercises responsibility. RE: Performance Evaluation of General Manager.

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By: MARK L. ALLWARDT
President

GARY TURCHAN
Secretary