

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

December 18, 2024

Commission President Allwardt called the Regular Meeting of the Water and Light Commission to order at 8:00 a.m., with Commissioners Roy Kordus, Austin Hammond, and Gary Turchan present on roll call. Also present were Melanie Krause, General Manager; Adam Smith, Water Utility Manager; Kristin Hubertus, Finance Manager; Paula Maurer, Customer Service Manager; Kurt Melchert, Electric Manager; and Tammy Phillips, Accounting and Administrative Assistant. Lisa Miotke and Colten Sprenger were also present.

Those excused were: Antoine Tines

Item II. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item III. Motion made by Comm. Allwardt, seconded by Comm. Kordus, was unanimous on roll call to approve the following:

- A. Approval of Proposed Minutes of the Regular Meeting of November 20, 2024.
- B. Approval of the Proposed Minutes of the Closed Meeting of November 20, 2024.
- C. Approve and warrant the following payments dated November 21 – December 18, 2024 in the amount of \$4,044,915.49.
- D. Correspondence as listed:
 - Copy of Thank-You from Habitat for Humanity RE: Donation
 - Copy of Thank-You from Menasha Sesquicentennial Committee
 - Copy of Thank-You from Double Portion Soup Kitchen RE: Donation
 - Copy of MU Bill Insert RE: Ugly Sweater Contest
 - Copy of PSC Utility Customer Bill of Rights
 - Copy of Municipal Law Update RE: Act 10
 - Copy of MU December Newsletter

Item IV. Claims Against the Utility – There were no claims discussed at this meeting.

Item V. Purchase Orders over \$10,000.00 issued since the last Commission meeting were presented for informational purposes.

Item VI. Unfinished Business - There was no unfinished business discussed at this meeting.

Item VII. New Business – 2025 Chemical Costs. A breakdown of 2025 chemical costs was discussed.

Steve Grenell, Engineering Manager, joined the meeting at 8:12 a.m.

Focus on Energy Community Impact Pilot Program – Focus on Energy offered up to \$30,000 in energy efficient upgrades to 7 qualified small businesses in Menasha.

Item VIII. Strategic Reports, Monthly Strategic Initiative Update – The November report was discussed.

November Financial and Project Status Reports – Electric consumption was under budget by 12.3%, cost of power was 7% lower, and net operating income was lower than budget due to lower consumption.

Water usage decreased by 2.3% compared to budget, water treatment and distribution expenses were lower, and net operating income was higher than budget due to the rate case and lower costs.

After discussion, the Commission accepted the October Financial and Project Status Reports as presented.

Project Reports, Electric Projects – The linecrew finished the Racine Street rebuild, assisted the operations crew with cable testing at the substations, work continues on ESRI asset locating, and work on the Office Complex remodel begins.

Water Projects – The north header replacement at the High Lift Pump Station is complete, a lab audit was completed, storage racks for organization purposes were purchased for Water Distribution at the Office Complex, and work continues on the SCADA upgrade.

Item IX. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item X. The motion by Comm. Allwardt, seconded by Comm. Hammond, was unanimously approved on roll call to adjourn at 8:39 a.m.

By: MARK L. ALLWARDT
President

GARY TURCHAN
Secretary