



# Direct Payment Plan

With the Menasha Utilities Direct Payment Plan you can have your payment made automatically from your checking or savings account. And you won't have to change your present banking relationship to take advantage of this service.

The Direct Payment Plan will help you:

- Save time ó fewer checks to write
- Meet your commitment in a convenient and timely manner, even if you're on vacation or out of town
- Maintain good credit; your payment is always on time with no lost or misplaced statements, or late charges
- Save postage

Here's how the Direct Payment Plan works:

You authorize regularly scheduled payments to be made from your checking or savings account. Then, just sit back and relax. Your payments will be made automatically on the specified day. And proof of payment will appear with your statement.

The authority you give to charge your account will remain in effect until you notify us in writing to terminate the authorization.

The Direct Payment Plan is dependable, flexible, convenient and easy. Take advantage of this service by completing the authorization form and returning it to us as the address listed below.

-----  
**AUTHORIZATION FOR DIRECT PAYMENT**

I authorize Menasha Utilities and the financial institution named below to initiate entries to my checking/savings account. This authority will remain in effect until I notify you in writing to cancel it in such time as to afford the financial institution a reasonable opportunity to act on it. I can stop payment of any entry by notifying my financial institution 5 days before my account is charged.

\_\_\_\_\_  
(Name of Financial Institution) (Branch)

\_\_\_\_\_  
(City) (State) (Zip Code)

\_\_\_\_\_  
(Signature) (Date)

\_\_\_\_\_  
(Name ó Please Print)

\_\_\_\_\_  
(Address ó Please Print)

\_\_\_\_\_  
(Daytime Phone Number) (Home Phone Number, if different)

Bank Account No. \_\_\_\_\_ Checking \_\_\_\_\_ or Savings \_\_\_\_\_

Financial Institution Routing Number \_\_\_\_\_  
(between these symbols |: |: on the bottom left of your check)

**STAPLE VOIDED CHECK TO THE BOTTOM OF THIS FORM AND RETURN TO:**

Customer Service Department, Menasha Utilities  
321 Milwaukee Street, P.O. Box 340  
Menasha, WI 54952-0340